<table>
<thead>
<tr>
<th><strong>Name of Trainee:</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reg. No.:</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Attendance of the Trainee during the period of Training:**

<table>
<thead>
<tr>
<th>15 Weeks</th>
<th>65 or more working days</th>
<th>Less than 65 days</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Weeks</td>
<td>130 or more working days</td>
<td>Less than 130 days</td>
</tr>
<tr>
<td>06 Months</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Availability of following categories of Certification:**

- Novation
- Daily and Weekly Progress
- Final Progress Report
- Inspections

**Specifying of dates and trained locations during the Training:**

- YES
- NO

**Neat and Tidiness of the Daily Diary:**

- OK
- NOT OK

**Remarks If Any:**

**Overall Status of the Daily Diary:**

- OK
- NOT OK

**Certification by the Training Engineer:**

Date: \[d/m/y\]