Application for Registration of Suppliers – 2020

Receipt No:……...

01. Name of Organization:
……..…….....

02. Address of Organization: ……...
……

03. Contact Number

Telephone Number: …….....

Fax Number: ……..

Email Address: ……..

04. Business Registration Number: …….

05. Nature of Registered Business: …….

06. Nature of Business Organization (whether a government owned venture, corporation, institution, sole proprietor, partnership or limited company)
……

07. Name of the Owner (when applicable): ……..

08. Whether Manufacturer, Sole Agent, Sole Importer, Sole Distributor or Stockist etc: …….

09. Name of Bankers and Account Numbers (Suppliers who do not have bank accounts will be rejected): …….

10. Turnover Tax Number: ……..

11. VAT Number: ……

12. Category Number/s for which the registration is Sought and Sub Category Number/s:
……
……

13. Consent for 60 days Credit Facility: Yes/No

14. Other available facilities, transportation, storage etc.: ……..
……

Note

Quotations normally will be called from the registered suppliers, but the University reserves the right to call quotations from other sources as well to obtain the competitive offers.

We understood that the following documents are needed to be attached to the application for the registration of the supplier 2019 of the Open University of Sri Lanka.

	Provide	Not provide
I A copy of Business Registration	☐	☐
II A copy of Corporate Certificate with Memorandum of Association and Articles of Associations (for limited liability company)	☐	☐
III Written Evidence for 5 years experience in similar Capacity	☐	☐
IV A copy of the Receipt	☐	☐

Date:-……

……
Signature of Applicant
& Seal