

**Diploma in Early Childhood &
Primary Education Programme**



2017 / 2018

**Open University
of Sri Lanka**



**Department of
Early Childhood & Primary Education**

FACULTY OF EDUCATION



THE OPEN UNIVERSITY OF SRI LANKA

**Diploma in
Early Childhood
&
Primary Education**

2017 / 2018

Brochure

**Department of Early Childhood & Primary Education
Faculty of Education
P. O. Box 21, Nawala, Nugegoda**

Tele. : 011-2881327 / 256 / 482 / 078
E-mail : Postmast@eductn.ou.ac.lk
Web : www.ou.ac.lk

Dear Student,

One of the objectives of the **Open University of Sri Lanka** (OUSL) is to facilitate Personnel Development. It caters to Individual Needs as well by providing Professional Education and Training, leading towards National Development.

This Institution provides Education Programmes through the Distance Mode, to persons who wish to continue their Formal Education, and to those who are interested in Further Education.

Students need not leave their Professions, to study in this Institution. There is no age limit for most of the Study Programmes. The student is free to select any Educational Programme to suit his need, interest and qualifications.

The **Open University of Sri Lanka** is committed to assist students to derive maximum benefit through their own commitments.

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PART 1 - GENERAL INFORMATION

1. INTRODUCTION

The Open University of Sri Lanka (OUSL) established in 1980

, is constituted under the Universities Act. No. 16 of 1978 and has the same legal and academic status as any other National University in Sri Lanka. It differs from other Universities, because it disseminates knowledge in the **Distance Mode.**

Academic Programmes of the University have been designed, to enable persons aged 18 and above to pursue courses leading to Certificates, Diplomas, Degrees and Post-graduate Degrees on their own time and from their own homes.

The Open University of Sri Lanka is the only University which provides Education Programmes by Distance Mode.

The Academic Departments of the University are grouped into five Faculties.

1. Faculty of Education
2. Faculty of Humanities and Social Sciences
3. Faculty of Natural Sciences

4. Faculty of Engineering Technology
5. Faculty of Health Sciences

The Central Campus and the Colombo Regional Centre of the Open University are situated in Colombo, Nawala. Several Regional and Study Centres are located throughout the country.

2. SYSTEM OF STUDY

System of study in the Open University of Sri Lanka is based on a multimedia system.

2.1 Printed Study Material

The central element in the teaching system is a series of printed course materials that fulfills several purposes. They provide the student with the primary material for study and offer the equivalent of lectures that help the student to study the material. It also provides a series of carefully designed self-assessment questions (SAQs) interspersed through the text. These will also help the student to develop analytical skills and independent thought.

2.2 Day Schools / Discussion Classes / Workshops / Tutorial Classes

Although the printed material and audio-visual aids are designed for students to learn independently, **Day Schools**, Discussion Classes, Workshops, Tutorial Classes are

conducted from time to time to enable the students to solve problems that they may encounter with the study material.

The academic staff of the university provides help and guidance to students in achieving their learning objectives.

2.3 Evaluation

A student's progress is assessed continuously throughout the course of studies by means of a specified number of assignments and at the end of the course by means of a final examination. The assignments form an integral part of the study system of the Open University and may also include tests, laboratory work, field work, projects and any other practical training, depending on the course.

Students are expected to submit a specified number of assignments for each course. It is the duty of the student to submit the completed assignments to the correct place at the correct time and should have obtained the minimum marks required for eligibility to sit for the Final Examination.

A set of Assignments (Continuous Assessment) for each course will be given to the students at the beginning of the course.

The final grade for each course will be determined by an appropriate combination of the continuous assessment mark and the final examination mark, provided the final examination mark is above a specified mark.

Every student should have obtained the eligibility required for the Registered Course to sit for its final examination. If they fail to do so, the students should obtain the eligibility required and complete the Programme. In such case, the Students should re-register for the particular course.

Students who are unsuccessful at the final examination may re-attempt as Re-sit candidates. They need not obtain eligibility for the particular course again.

3. REGIONAL SERVICES

3.1 Location of Regional Centres and Study Centres

Regional Centres

Location	Code	Address	Telephone Nos.
Colombo	WP10	OURC, Nawala, Nugegoda	011- 2853930
Kandy	CP20	OURC, Polgolla, Kandy	081-2494495-97
Matara	SP30	OURC, Nupe, Matara	041-2222943
Jaffna	NP40	OURC, Browns Rd, Kokuvil, Jaffna	021-2223374
Anuradhapura	NC50	OURC, Jayanthi Mawatha, (Depot Area), Anuradhapura	025-2222871
Batticaloa	EP60	OURC, 23, New Road, Batticaloa	065-2222264
Kurunegala	NW70	OURC, Negambo Rd, Malkaduwwa,	037-2223473

		Kurunegala	
Badulla	UP80	OURC, No179, Keppetipola Rd, Badulla	055-2228842

OURC - Open University Regional Centre

Study Centres

Location	Code	Address & Telephone Nos.
Ambalangoda	SP31	OUSC, No.80/1, Polwatta Road, Halwathura, Ambalangoda. 091-2258585
Ambalantota	SP33	OUSC, Rajasaranagama Rd, Lunama South, Ambalantota. 047-2225533
Ampara	EP61	OUSC, Iginiyagala Rd, Samapura, Ampara. 063-2222052
Bandarawela	UP81	OUSC, St. Thomas Road, Wewatenna, Bandarawela. 057-2222820
Galle	SP32	OUSC, Labuduwa, Galle. 091-2223784
Gampaha	WP11	OUSC, Gampaha Rd, Miriswatta, Mudungoda. 033-2234571 / 033-2234572
Hatton	CP21	OUSC, Thondaman Vocational Training Centre, Hatton 051-2225139
Kalutara	WP12	OUSC, No.66/2, Nagoda Road, Kalutara. 034-2223399 / 034-3949160
Kegalle	SG91	OUSC, Kumaratunga Munidasa Mawatha, Kegalle. 035-2222501
Kilinochchi	NP42	OUSC, 155 th Mile Post, Kandy Rd., Kilinochchi 021-2283970
Kuliypitiya	NW72	OUSC, Technical College, Kuliypitiya. 037-2281271 / 037-2281181
Monaragala	UP82	OUSC, Technical College Junction, Sirigala, Potuvil Road, Monaragala. 055-2277395
Polonnaruwa	NC51	OUSC, 24 th Post, Bendiwewa,

		Jayanthipura. 027-2225776
Puttalam	NW71	OUSC,1/137, Colombo Road, Puttalam 032-2266822

Location	Code	Address & Telephone Nos.
Ratnapura	SG90	OUSC, Hidellana, Ratnapura. 045-2228660
Trincomalee	EP62	OUSC, No.26/A, Post Office Rd., Trincomalee. 026-3264813
Vavuniya	NP41	OUSC,No.366 Kandy Road, Thekkawaththai, Vavuniya. 024-2222995

OUSC - Open University Study Centre

4. FACULTY OF EDUCATION

This Faculty consists of three academic departments.

1. Department of Early Childhood & Primary Education
2. Department of Secondary & Tertiary Education
3. Department of Special Needs Education

4.1 DEPARTMENT OF EARLY CHILDHOOD & PRIMARY EDUCATION

The Department of Early Childhood & Primary Education functions under the Faculty of Education of the Open University of Sri Lanka.

4.1.1 The Programmes Conducted by the Department of Early Childhood & Primary Education

- i. Certificate in Pre-school Education Programme

- ii. Advanced Certificate in Pre-school Education Programme
- iii. Diploma in Early Childhood & Primary Education Programme

PART II

5. INFORMATION OF THE DIPLOMA IN EARLY CHILDHOOD & PRIMARY EDUCATION PROGRAMME

Duration	: Two Years
Medium	: Sinhala, English, Tamil
Academic Year	: 2017 / 2018

5.1 Objectives

The objective of the Programme is to improve the quality of Early Childhood Education and Primary Education in Sri Lanka.

Specific objectives of the Programme are to enable the participants to perform effectively as teachers / care-givers in Early Childhood Education (ECE) and Primary Education (PE) by,

- Enhancing Knowledge and understanding related to child development.
- Becoming familiar with accepted Theories and Practices in ECE and PE.

- Developing positive attitudes in working with children.
- Developing skills needed, through Practical work.
- Sensitization to current issues related to the specific needs of institutions and groups placed in special circumstances.
- Strengthening the knowledge and skills related to selected academic disciplines.
- Enhancing organizational and management capabilities.
- Strengthening capability in interacting with parents and communities.

5.2 Admission Requirements

- 01 Applicant should be 18 years or over on the closing date of applications, and
- 02 Successfully completed the **Advanced Certificate in Pre-School Education Programme** conducted by the Open University of Sri Lanka, **or**
- 03 At least 03 passes at the **GCE (A/L) Examination and 06 passes in G.C.E (O/L) Examination with Language and Mathematics,** **or**
- 04 Minimum of 54 credits in courses offered at any foundation Levels 1 and 2 (offered by OUSL),
or
- 05 Diploma in Teaching offered by the National Colleges of Education, or

06 Teacher Training Certificate awarded by the Teacher Training Colleges.

Note : Applicants who wish to follow the Programme in English medium should possess at least a Credit pass (before 2001) or “B” pass (from 2001) for English Language in the GCE (Ordinary Level) Examination).

- All qualified applicants should sit for a selection Test to be conducted by the Open University of Sri Lanka on **05th November 2017**. Only those who possess a **Distinction pass** or a **Merit pass** in the Advanced Certificate in Pre-school Education Program conducted by the Open University of Sri Lanka will be admitted to the Program without an admission test.
- Applicants should sit the Selection Test at the centres mentioned by themselves in filling the application form.

5.3 Medium of Instruction

Students can select either Sinhala, English or Tamil as their medium of study.

Note : Students who have registered for the **English Medium** should write the **Assignments & Final Examination in English Medium**. If not, your answer scripts will not be marked and you may have to repeat the

Assignments as well as the Final Examination of the relevant course.

5.4 Regional Centers

This Programme will be conducted in the Colombo Regional Centre. The Programme will be conducted in Kandy, Anuradhapura Matara, Jaffna & Batticaloa Regional Centres & Bandarawela, Ambalantota, Gampaha & Hatton study centres also if there is a sufficient number of students.

5.5 Study System

5.5.1 Credit

According to the University Vocabulary a credit rate does not mean a credit pass at O/L or A/L. or any other examination. **A credit is calculated on the basis of the number of hours spent in learning.** 01 credit is 25 study hours. Hence 18 credits mean 450 study hours.

The maximum number of credits a student is permitted to register for one academic year is thirty six (36).

This Programme of study is offered in the Distance teaching-learning system. Students are given Study Material at the beginning of the study Programme each year or in installments for each academic year. They can study the material at home.

In addition to supplying Study Materials, Week end Day Schools will be held at the Open University. Any study problems faced by students when going through the Study Materials could be discussed for further clarification at these Day Schools. Day Schools are conducted by internal or external staff of the Open University. These Day schools are very useful for students who need support in understanding the Study Material and also for coming in contact with fellow students. ESD2232 - Field Practicum in Early Childhood / Primary Education will be conducted in selected Pre-Schools and Primary Schools.

5.6 Curriculum of the Programme

The Curriculum organized and structured for the two Academic Years is given below.

Year 1 (Level 3)

Professional Courses (Compulsory Courses)		
<i>Course Code</i>	<i>Course Title</i>	<i>Credit Rating</i>
EPD3530	Child Development I	5
EPD3331	Perspectives in Early Childhood and Primary Education	3
EPD3531	Curriculum Studies and Practicum – Language Studies (Sinhala / Tamil / English)	5

EPD3532	Curriculum Studies and Practicum – Mathematics	5
EPD3232	Curriculum Studies and Practicum – Aesthetic & Creative Studies	2
EPD3233	Curriculum Studies and Practicum – Environment Related Activities	2
EPD3234	Curriculum Studies and Practicum – Health Nutrition and Safety Measures	2
EPD3335	Integrated Approach in Pre-Primary and Primary Teaching	3
EPD3336	Management of Early Childhood Institutions / Primary Schools	3
Total Credits		30

Continuing Education Course (Level 3)		
EPE2815	Early Childhood Development	8

Year 2 (Level 4)

Professional Courses (Compulsory Courses)		
<i>Course Code</i>	<i>Course Title</i>	<i>Credit Rating</i>
EPD4530	Child Development II	5
EPD4531	Perspectives in Teaching / Learning	5
EPD4532	Field Practicum in Early Childhood / Primary Education	5
EPD4533 EPD4534	Teaching of Sinhala Language at Primary Level OR Teaching of Tamil Language at Primary Level	5
EPD4535	Personality Psychology	5

EPD4536	Social Psychology	5
Total Credits		30

Continuing Education Course (Level 4)		
EPE2517	Socio-Cultural Perspectives in Early Childhood Education	5

5.7 Pre-Requisites

For those who do not possess the Advanced Certificate in Pre-school Education (Open University) should offer

- EPE2815 (Early Childhood Development) at Level 3 and
- EPE2517 (Socio-Cultural Perspectives in Early Childhood Education) at Level 4 as continuing education courses.

At least a ‘C’ Pass should be obtained for the above 02 continuing education courses.

5.8 Exemptions from Courses

Exemptions may be granted for Professional Courses to those who join with Trained Teachers’ Certificate / Diploma in Teaching of Colleges of Education up to a maximum of 9 credits, at Level 3 and 6 credits at Level 4.

5.9 Evaluation System

The evaluation consists of 02 components namely,

- i Continuous assessment
- ii Final examination

Continuous Assessment is conducted by means of Assignments. The number of Assignments to be submitted for the respective courses are given in the Programme Handbook, which would be available on the Registration day.

Assignments are compulsory and a percentage of marks given for the Assignments will be added on to the final examination marks for determination of the final award.

Practical Teaching in an assigned Primary School & Pre-school is a compulsory part of the final examination.

Please Note :

All applicants require bringing a letter from the employer to the effect that the Applicant can be granted leave for Teaching Practice when they are called for the Registration.

5.10 Final Awards

Pass marks (C Passes) in all the mentioned above are required to decide the final award of the Diploma in Early Childhood Education and Primary Education.

Students should obtain C Grade for Continuing Education Courses (EPE2815 and EPE2517) also.

The Certificate for the Diploma in Early Childhood & Primary Education will be awarded as per University regulations.

5.11 Registration and Payments

Registration will be conducted only in Colombo (Nawala) Regional Centre. Academic counselors will be available at the centre, for consultation during the days on which registration is conducted.

Students who wish to drop or add courses or change the medium after registration will be permitted to do so only during the one month (01) period following the last date of registration.

Fees should be paid at the time of Registration or whenever as requested without delay. The mode of payment is indicated in the voucher. Registration to any course will not be permitted, after the declared closing date for any reason.

5.12 Fees

For Applicants who possess the OUSL Advanced Certificate in Pre-school Education Programme (ACPE), the Registration, Tuition and Facilities Fees in the year 2017 / 2018 will be as follows:

Registration Fee	Rs. 400.00
Facilities Fees	Rs. 1500.00

Tuition fee (Level 3 & 4) (With ACPE)	Rs. <u>72000.00</u>
Total	Rs. 73900.00

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For Applicants who **do not possess** the OUSL Advanced Certificate in Pre-school Education Programme (ACPE), the Registration, Tuition and Facilities Fees in the year 2017/2018 will be as follows:

Registration Fee	Rs. 400.00
Facilities Fees	Rs. 1500.00
Tuition fee (Level 3&4) (Without ACPE)	Rs. <u>83700.00</u>
Total	Rs. 85600.00

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Applicants may pay the tuition fee in four installments.

5.13 Commencement of the Programme

The commencement of the Programme for the Academic Year 2017 / 2018 will be March **2018**.

2. MY OUSL

You can log into Open University student portal **MY OUSL** with following URL:

<http://myousl.ou.ac.lk/>

There is also a link from OUSL webpage at

[http:// www.ou.ac.lk](http://www.ou.ac.lk)

User Name : [Student ID]

As found on personal information page of your Record Book and Password: [National ID number], including the letter at the end. Do not forget to change your Password at first login to protect your personal information.

3. Applications and Registration

The students are required to apply online for the degree programmes offered by the Faculty of Education. You can fill the online application as per the instructions given in the Appendix 1.

Documents required for Registration

When you come for Registration you need to bring:

1. National identity card and a photocopy
2. Original Birth Certificate and a photocopy
3. Three passport size photographs (35 mm x 45 mm)
6. A letter from the employer to the effect that the applicant can be granted leave during the 10 weeks period of teaching practice stage I.

Important Dates

Selection Test	05 th November 2017
Registration/Registration	24 th ,27 th February, 2018
Late Registration	17 th March, 2018
Commencement of Academic Activities	From March, 2018
Add / Drop	02.02.2018

Appendix 1

Instructions for ONLINE Application

APPLICATIONS for Degree Programmes have to be submitted online (via internet for the Academic Year 2017/2018. First you need to create an online login account. Then only you can proceed to submit your application online.

1. In the internet browser type: www.ou.ac.lk/
2. In the OUSL homepage, Click on the ‘Online Application’
to **obtain an online account login**

3. Register ONCE by creating a new account. In order to do this click on create new account as per the instructions given in the page.

Note: You need to provide information considered as MANDATORY including an email address and a mobile number, both of which may be your own or of a family member/friend. The university may use them to communicate with you, to acknowledge receipt of your applications and to provide you additional information as and when necessary.

- 4 Once your account has been created you can proceed to submit your application online. For this you need to go to “Online Application” and proceed by entering your username and password and then fill the online application form. Once you have filled all sections, submit the form.

Note: Select the payment method and proceed further by following the instructions given. Application fees is Rs. 350. You can pay this amount by credit/debit card. Applicants who do not have a Credit/Debit card can make the respective payment by cash to any Regional or Study Centre of The OUSL.

1. Download the Admission Form for the Selection Test which will be generated for you after successful

completion of the application process. Make a printout of the Admission as it is essential to produce the Admission at the selection test.

Those who need assistance with the online application process can call over at any one of the Regional or Study Centres with the following information: Full name of applicant with address, National identity card number, E-mail address, Mobile phone number, A/L results sheet. The contact details of the OU Regional and Study Centres are given in the APPENDIX 02.