



**Bachelor of Education in Special
Needs Education
2016/2017**

Student Handbook

**Department of Special Needs Education
Faculty of Education**

The Open University of Sri Lanka

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A word to students

We welcome you to the Bachelor of Education in Special Needs Education [B.ED(SNE)] Programme. As this Programme is conducted in the distance mode you will have only limited opportunities of meeting or contacting members of the academic staff. Therefore it is essential that you read this handbook thoroughly and understand the procedures for overcoming difficulties you may face during the programme.

Every attempt is made to ensure the validity of the information given here but due to policy or financial reasons it is possible that this information may be changed or revised later.

Especially, it will be entirely your responsibility to attend the scheduled day schools, complete assignments and teaching practice by due dates, according to the instructions given in this book. Remember that you will receive other notices from the Open University only if schedules given here are changed.

We wish you all success in the [B.ED(SNE)] programme.

Faculty of Education,
The Open University of Sri Lanka,
Nawala,
Nugegoda.

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1.0 Faculty of Education

The Faculty of Education consists of three academic Departments.

They are the Department of

1. Secondary and Tertiary Education
2. Early Childhood & Primary Education
3. Special Needs Education

The Department of Special Needs Education currently conducts two study programmes and two short courses.

They are:

1. Postgraduate Diploma in Special Needs Education Programme
2. Degree of Bachelor of Education in Special Needs Education
3. Short Course on Teaching Children with Learning Disabilities
4. Short Course on Inclusive Education

Bachelor of Education in Special Needs Education Programme

2.0 *Objective of the Programme*

The objective is to prepare pre service teachers to deal comprehensively with all aspects of special needs education, inclusive education and pedagogical as well as knowledge and skills.

2.1 *Duration of the Programme*

This is a 4 year programme.

(Student those who already have Diploma offered by the Open University need to be followed only 2 years.)

2.2 *The medium of instruction*

The programme will be conducted in Sinhala, English and Tamil media. (The medium of instruction would be decided according to the number of students enrolled for each media.)

2.3 *Venue*

The programme would be conducted only at the Colombo Regional Centre.

3.0 Entry qualifications

Should be completed compulsory courses of any study programme with a weightage of at least 72 credits consisting of 36 credits at Level 3 and 36 credits at Level 4 of the Open University of Sri Lanka.

4.0 Credit Transfer and Exemptions

4.1 Credit Transfer

Full credit/grade transfer up to 72 credits will be given for students those who have acquired 72 credits by completing Levels 3 and 4 within 5 academic years of his/her initial registration.

4.2 Exemptions

Exemptions up to 72 credits will be given for student those who have acquired 72 credits by completing Levels 3 and 4 after 5 academic years.

5.0 The content of the programme of study

This programme consists with **all compulsory** courses and **Teaching Practice**. You can obtain your study modules from the Colombo Regional Centre by producing your student record book.

5.1 Programme Structure

Level 5

Course Codes	Courses
ESU3235	Psychology for Special Needs Education
ESU3136	Philosophical Foundation of Special Needs Education
ESU3137	Sociological Foundation of Special Needs
ESU3138	Introduction to Exceptionalities and Learning Needs
ESU3139	Emerging Trends in Education
ESU3240	Comparative Education and Educational Problems
ESU3141	Educational Guidance and Counselling
ESU3142	Inclusive Education
ESU3143	Measurement & Evaluation in Special Needs Education
ESU3144	Curriculum Theory and practice

Continuing Education Courses

ESE5246	Creating Best Educational Environment for Children with Special Needs
ESE5147	Dealing with problems of Children in Inclusive Classroom

Level 6

*ESU4220	Educational Technology for Special Needs Education
ESU4121	Primary Education
ESU4326	Teaching Practice
**ESU4322	Project
ESU4123	Child Rights
ESU4124	Educational management
ESU4125	Rehabilitation and Community Based Rehabilitation

Continuing Education Courses

Course Code	Course Title
ESE6246	Curriculum Development and Adaptation for Children in Inclusive Class Room
ESE6147	Multi Disciplinary Approaches to Special Needs Education

*Educational Technology course (ESU4220) includes special methods in teaching and for this the students can select only one subject from the following.

Language (Sinhala/Tamil/English)

Science

Mathematics

Integrated Subjects of the Primary Education

It would be more appropriate to select the same area, selected for special methods in teaching for teaching practice also.

However all students should learn All Following Areas of Children with Special Educational Needs in addition to the above subjects. The supplementary materials related to the above areas will be provided to all students.

1. Teaching Children with Visual Impairments
2. Teaching Children with Hearing Impairments
3. Teaching Children with Intellectual Disabilities
4. Teaching Children with Learning Disabilities

****Project**

Each student is expected to initiate an action research project on children with special educational needs in the school that they select for teaching practice.

5.2 Study system

The main method of instruction is the distance learning mode. Apart from the printed material, arrangements are made to use audio and video tapes.

5.3 Day Schools

The main aim of conducting day schools are to provide an opportunity to solve the problems that arise through distance education mode and also to acquire more knowledge regarding the facts included in the relevant lesson units. These day schools will be held either during weekdays or during the weekends. Your attendance in these day schools will help you to study the course materials and also give you an opportunity to forward your study problems to the staff. Please note that these day schools are also used to provide information about the programme when required.

During the day schools which are conducted in the form of discussions, work sessions and seminars, it is expected to discuss the printed lessons and discuss students' problems.

All day school sessions are organized as interactive sessions. This provides opportunities for the student to learn by engaging in many activities including group work and presentations. Therefore, students will be able to actively participate and share experiences during these interactive day schools.

Detailed information regarding these day will be provided later.

The day school topics and time table will be provided separately.

5.4 *Tutorial Sessions*

Tutorial sessions are conducted for this programme in addition to the day schools. Problems in printed course materials are discussed and instructions required by the students about the programme are provided in these sessions.

A tutorial session of five hours for the course ESU3235 and four hours for the course ESU3240 will be conducted. In addition a tutorial of 3 hour sessions for each the rest of the courses will also be conducted.

The tutor who conducts these sessions will decide, on which days these sessions should be held and inform the students. Your participation and the pre-preparation, which is expected by the tutor, will ensure the success of these sessions.

5.5 *Audio Video Learning Materials*

In addition to the above mentioned methods, there are number of audio-video materials of special needs education. These learning materials will help you to understand the problems in the modules. You will be able to watch these audio video materials personally or in groups in the Audio Video Resource Centre of the Open University Library. Also selected videos will be shown during someday schools.

6.0 Evaluation

6.1 *Aspects of Evaluation*

Evaluation consists of three parts which all are compulsory

- (a). Continuous assessment through assignments.
- (b). Written Examination conducted at the end of academic year.
- (c). Evaluation of Teaching Practice

6.2 *Assignments for Continuous assessment*

Please refer the Table 1 for details.

To be successful in assignments and obtain eligibility to sit the final examination you are required to obtain at least 'C' grades for two assignments for courses with three assignments and at least a 'C' grade for one assignment for courses with two assignments.

Please note all assignments are compulsory.

(All assignments and instructions will be given at the time of registration.)

6.3 *Calculating the final marks*

The final marks (Z) for each course is calculated from the assignment mark (X) and the written examination mark (Y) as follows,

$$Z = X \times 30\% + Y \times 70\%$$

In order to add the assignment marks of each course with the marks of final examination, the final examination marks of particular course should be 40 or more. If this condition is not fulfilled results of that particular course will be determined by the marks of the final examination only.

Table 1 : Obtaining Eligibility to sit for the final Examination

Course	No. of Assignments to be submitted	No. of Assignments consider for eligibility	Conditions to get the eligibility to sit for the final exam
ESU3235 Psychology for Special Needs Ed.	3	2	minimum of 40 % in each of two assignments
ESU3136 Philosophical Foundation of Special Needs Ed.	2	1	Minimum of 40%for 1 assignment
ESU3137 Sociological Foundation of Special Needs Ed.	2	1	Do
ESU3138 Introduction to Exceptionalities and Learning Nd.	2	1	Do
ESU3139 Emerging Trends in Ed.	2	1	Do
ESU3240 Comparative Education and Educational Probs.	3	2	minimum of 40 % in each of two assignments
ESU3141 Educational Guidance & Counselling	2	1	Do
ESU3142 Inclusive Education	2	1	Do
ESU3143 Measurement & Evaluation in Special Needs Ed.	2	1	Do
ESU3144 Curriculum Theory and Practice	2	1	Do
ESE5246 Creating Best Ed. Environment for Children in inclusive classroom	2	1	Do
ESE5147 Dealing with Problems of Children in Inclusive Classroom	2	1	Do
ESU4220 Educational Technology for Special Needs Ed.	3	2	minimum of 40 % in each of two assignments
ESU4121 Primary Education	2	1	Minimum of 40%for 1 assignment
ESU4123 Child Rights	2	1	Do
ESU4124 Educational Management	2	1	Do
ESU4125 Rehabilitation and Community Based Rehabilitation	2	1	Do
ESE6246 Curriculum Development and Adaptation for Children in Inclusive Class Room	2	1	Do
ESE6147 Multi Disciplinary Approaches to Special Needs Education	2	1	Do
ESU4326 Teaching Practice	Stage I-Five lessons will be randomly supervised in ten weeks		Minimum of 40% to go for stage II

6.4 Non eligibility to sit the final examination

- Those students who fail to obtain at least the required C grades for assignments,
And / or
- Fail to submit assignments by the due dates would not be eligible to sit the final examination

6.4.1 The last dates of submission of assignments will be informed. You have to submit the duly completed assignments only to Colombo Regional Centre are received at the assignment receiving office in the Education Faculty building.

Assignments would not be accepted after the last date of submission.

Refrain from sending assignments by post.

6.4.2 When submitting assignments, use the folder (which you will receive at the time of registration) and also do not forget to obtain a receipt.

6.4.3 The Department of Special Needs Education will take action to return the marked assignments.

- 6.4.4 If you face problems with respect to assignments, contact the Department of Special Needs Education. In the case of not receiving marked assignments, it will be your responsibility to collect them from the department or from your centre.
- 6.4.5 All assignment marks would be handed over to the Data Processing Unit immediately after marking. The Department is not in a position to act on any appeals made regarding assignments.
- 6.4.6 When submitting assignments enter the following details in the first page.
1. Name
 2. Registration number
(enter the registration number in every page)
 3. Centre
 4. Address
 5. Course code and the assignment number
(Eg. ESU2230 Assignment No. 2)
- 6.4.7 Present the assignments typed or in clear handwriting.

6.4.8 Leave a margin of 4 cm on the left side of the paper for the examiner to write comments

6.4.9 Answers to all questions of a single assignment should be written and submitted together. Refrain from submitting answers to questions of a single assignment separately.

6.4.10 Refrain from attaching other letters to the assignments.

Important

Complete and submit assignments according to the instructions on or before the due date. If you do not do so, you will not be able to obtain eligibility to sit the final examination and will have to complete the courses for which you have not obtained eligibility in the subsequent academic year. (You will be required to pay additional tuition fees for these courses.)

6.4.11 Grades for assignments would be allocated as stated below

Range of Marks Z%	Grade
85 - 100	A+
70 - 84	A
65 - 69	A-
60 - 64	B+
55 - 59	B
50 - 54	B-
45 - 49	C+
40 - 44	C
35 - 39	C -
30 - 34	D+
20 - 29	D
00 - 19	E

Eligible Level ←

6.4.12 Assignments are integral part of the assessment process. Hence they must be original work of the student. Student will be given a “E” Grade (Fail) if any act of dishonesty on their part is found in preparing and submitting the assignment.

6.5 Written examination

6.5.1. *There is one written examinations that is final examination at the end of the academic year.*

There will be a final written examination for all courses except ESU4322 & ESU4326.

Answer scripts of this programme would not be re-scrutinised for whatever reason.

6.5.2 *Examination application Form*

Students who wish to sit an examination in an academic year in which eligibility is obtained should apply to do so by sending the duly filled examinations application forms to SAR/ Examination, two months prior to the 1st date of examination specifying the required details. The application form to apply for the examinations will be made available to you at registration. Forms will also be available with AR/ Education.

6.6 Teaching Practice Stage 1

This consists of two phases.

- i. Supervision and evaluation by a master teacher in the school you teach.
- ii. Supervision and evaluation by a university lecturer in a school (special school or a school which has a special unit or an inclusive setup) selected by the university.

6.6.1 Duration

Stage I (Continuous Assessments)

The teaching practice stage I consists of ten (10) weeks. This covers

- i. Teaching Practice over a minimum duration of 08 weeks (9-12 teaching periods per week) under taken by the students in their respective schools under the supervision of a master teacher. Evaluation of 05 lessons will be done by a master teacher.
And
- ii. Teaching Practice over a minimum period duration of 02 weeks (9-12 teaching periods per week) undertaken by the students in a school where special needs education unit is available or an inclusive setup or in a special

school under the supervision of a master teacher. Those who complete stage 1 will only be eligible for Stage 2

However during the whole period of teaching practice stage I candidate should be remained everyday in selected school till school over. The University bears no responsibility in this regard.

Stage II (Final Examination)

This covers teaching practice undertaken by the student during 02 teaching periods in an arranged school under the supervision of a university lecturer or specialist in special needs education.

It is only if you have completed stage I successfully that you are called for stage II.

A University Lecturer or expert of Special Needs Education would evaluate two periods at a school nominated by him/her. You are required to submit the lesson note books – duly signed and commented on by the supervisor – used in Stage 1 to the Lecturer who evaluate stage 2.

6.6.2. *Postponement of Teaching Practice*

If it is likely that you are unable to complete teaching practice in this academic year, do not register for teaching practice.

If you register for teaching practice and then do not complete it you will have to register for teaching practice in a subsequent year. You will then be considered as a repeat student.

After registering for teaching practice you can withdraw within two months of registration and re-register in a subsequent academic year as a new student.

6.6.3 *Details form*

At the time of registration you are required to complete two copies of the teaching practice information form and hand them over.

After the completion of each stage of teaching practice you have to obtain a letter of completion from your supervisor, and keep them in safe custody.

After registration check your student record book to verify whether the course code for teaching practice (ESU4326) is entered there.

6.6.4 *Selecting subjects*

You are required to select a subject or two and teach ten periods per week. If you select one subject it has to be taught in two grades. If you select two subjects, they can be taught in the same grade.

6.6.5 *Lesson notes and time tables*

For Stage 1, you have to prepare 10 lesson notes per week for the subject/ subjects selected until the completion of 10 weeks. For this purpose only C.R. books, should be used. A book should be used for each grade and each subject. The pages of the books and the lesson notes should be numbered. A content page should give the sequence of lesson notes.

You will be informed about the name and address of the master teacher who will supervise Teaching Practice - Stage 1 in due course.

As soon as you receive the information send a copy of your class time table indicating teaching practice periods to the master teacher.

If you happen to take leave during the teaching practice period inform the master teacher beforehand.

6.6.6 Nature of Supervision

During stage 1, the Master Teacher will supervise and evaluate five periods and send the marks to the department. If the master teacher does not visit your school within two weeks of the commencement of stage 1, inform the relevant Co-ordinator in the Department.

6.6.7 Calculation of final marks for teaching practice

This is calculated as follows.

- i. 30% of the average of the marks for the best five lessons evaluated by the master teacher.
- ii. 70% of the average of the marks for the two periods evaluated by a Lecturer.

Teaching practice should be completed according to the rules and regulations stated in

this handbook. It would be your responsibility to complete teaching practice successfully.

Please Note:

Applicants who are not teachers should required to bring the following letters when they are called for the registration.

- (a) A letter from the employer to the effect that the applicant can be granted leave during the 10 weeks period of teaching practice (ESU4326) stage I.
- (b) With regard to the necessary documents, further information will be provided after the selection.

7.0 Award

In deciding the award, the assignments, teaching practice and the final examinations are taken into consideration. The award is presented in four levels: Pass, Second Class (Lower Division), Second Class (Upper Division) and First Class (Hons.). A candidate who does not appear for the written and practical examinations at the first opportunity given is not considered for First Class (Hons.)

Unless you complete the teaching practice in the academic year you first register for it, the highest award you will receive for teaching practice is a 'C' pass.

8.0 Fees for the Level 5

Registration fee	Rs.	400.00
Facilities fee	Rs.	1,500.00
Library fee	Rs.	100.00
Tuition fee	Rs.	41580.00
Fees for the whole programme	Rs.	<u>43580.00</u>

Student fees should be paid in two instalments. At the registration 60% of the total fee should be paid and during the programme the remaining 40% should be paid.

Those who fail in examinations are required to re-register and to pay for courses they have to repeat.

9.0 Inquiries regarding the programme

Any inquiry or document should be directed as given below.

Problems	To whom
Programme, Courses, Teaching practice and Assignments	Head, Dept. of Special Needs Education Faculty of Education The Open University of Sri Lanka Nawala, Nugegoda
Student Registration	Senior Assistant Registrar Student Affairs Division The Open University of Sri Lanka Nawala, Nugegoda
Examination	Senior Assistant Registrar Examination Division The Open University of Sri Lanka Nawala, Nugegoda

Include your registration number, name and the centre in every letter you send. On the top left hand corner of the envelope write (B.Ed. (SNE))

However, it would be better to write to the Department for obtaining solutions for problems related to academic activities. You can meet the co-ordinating lecturer between 10.00 a.m. to 3.00 p.m. on Mondays.

10.0 *Postponement of the programme/courses*

You are not allowed to postpone the whole programme of study. The applicants who wish to postpone courses should retain courses to a minimum credit rating value of 9. The period during which you are allowed to postpone the courses for which you are registered ends in one and half (1½) months from the date of commencement of the programme. This date would not be extended for whatever reason. However you are required to keep registration for courses to the value of a credit.

10.1 *Withdrawal from the programme*

You are allowed to withdraw from the programme, you are registered for, within one month of the date of registration, subject to a 10% fee. This date would not be extended for whatever reason. Registration and re-registration will not be conducted after the dates informed by the university.

11.0 Changing the Address

If you want to change your personal or official address, the following documents should be forwarded to the Student Affairs Division, with copies to the Head/Department of Special Needs Education.

- i. In the case of changing the personal address a certificate from the Grama Niladari of the Area.
- ii. In the case of changing the official address a letter from the Principal of the School/ Head of the Institution.

We presume that you will follow the information and instructions given in this handbook and successfully complete the Bachelor of Education in Special Needs Education Programme.

12.0 The commencement of the programme of study

The Bachelor of Education in Special Needs Education programme is scheduled to commence in September, 2016.

13.0 Programme Team

The names of staff that perform different functions are given here to enable you to seek advice from the right person when required.

Dean/Education	Prof. P. C. P. Jaufar
Head/ Special Needs Education	Dr. T.D.T.L. Dhanapala
Programme Co-ordinator	Ms. B.G.H. Anuruddhika
Overall Co-ordinators of Teaching Practice	Ms. B.G.H. Anuruddhika

Courses	Coordinators
Psychology for Special Needs Education	Ms. B.G.H. Anuruddhika
Philosophical Foundations of Education	Dr. T. D. T. L. Dhanapala
Technology for Special Needs Education	Dr. K.A.C. Alwis
Measurement & Evaluation in Special Needs Education	Ms. B.G.H. Anuruddhika
Educational Guidance & Counselling	Ms. B.G.H. Anuruddhika
Introduction to Exceptionalities and Learning Needs	Dr. K.A.C. Alwis
Sociological Foundation of Special Needs Education	Ms. B.G.H. Anuruddhika
Emerging Trends in Education	Dr. T.D.T.L. Dhanapala
Rehabilitation and Community Based Rehabilitation	Dr. K.A.C. Alwis

Comparative Education and Educational Problems	Ms. B.G.H. Anuruddhika
Inclusive Education	Dr. K.A.C.Alwis
Curriculum, Theory and Practice	Ms. B.G.H. Anuruddhika
Creating Best Educational Environment for Children in Inclusive Class Room	Dr. T.D.T.L. Dhanapala
Dealing with Problems of Children in Inclusive Class Room	Dr. T.D.T.L. Dhanapala
Primary Education	Ms. B.G.H. Anuruddhika
Project	Dr. K.A.C. Alwis
Child Rights	Ms. B.G.H. Anuruddhika
Educational Management	Ms. B.G.H. Anuruddhika
Curriculum Development and Adaptation for Children in Inclusive Class Room	Dr. K.A.C. Alwis
Teaching Practice	Ms. B.G.H. Anuruddhika
Assignments	Ms. B.G.H. Anuruddhika

14.0 MY OUSL

You can log into Open University student portal **MY OUSL** with following URL:

<http://myousl.ou.ac.lk/>

There is also a link from OUSL webpage at

[http:// www.ou.ac.lk](http://www.ou.ac.lk)

User Name : [Student ID]

As found on personal information page of your Record Book and Password: [National ID number], including the letter at the end. Do not forget to change your Password at first login to protect your personal information.

15.0 Applications and Registration

The students are required to apply online for the degree programmes offered by the Faculty of Education. You can fill the online application as per the instructions given in the Appendix 1.

Registration Procedure

The selected students for registration will be informed individually, and will be required to register themselves on a specified date. Registration sessions will be held only at Colombo Regional Centre.

Documents required for Registration

When you come for Registration you need to bring:

1. National identity card and a photocopy
2. Original Birth Certificate and a photocopy
3. Three passport size photographs (35 mm x 45 mm)
- 4. Detailed result sheet and the Certificate of any Diploma level programme Levels 3 &4) of the Open University of Sri Lanka.**

(You need to provide the original certificate and a photocopy for each document.)

5. University copy of the paid voucher
6. A letter from the employer to the effect that the applicant can be granted leave during the 10 weeks period of teaching practice (ESU4326) stage I.
(This is applicable for applicants those who are not teachers)
9. Declaration form

16.0 Important Dates

Registration/Registration	23 rd August, 2016
Late Registration	27 th August, 2016
Commencement of Academic Activities	From September, 2016

Appendix 1

Instructions for ONLINE Application

APPLICATIONS for Degree Programmes have to be submitted online (via internet for the Academic Year 2016/2017. First you need to create an online login account. Then only you can proceed to submit your application online.

1. In the internet browser type: www.ou.ac.lk/
2. In the OUSL homepage, Click on the 'Online Application' to **obtain an online account login**
3. Register ONCE by creating a new account. In order to do this click on create new account as per the instructions given in the page.

Note: You need to provide information considered as MANDATORY including an email address and a mobile number, both of which may be your own or of a family member/friend. The university may use them to communicate with you, to acknowledge receipt of your applications and to provide you additional information as and when necessary.

4. Once your account has been created you can proceed to submit your application online. For this you need to go to "Online Application" and proceed by entering your username and password and then fill the online application form. Once you have filled all sections, submit the form.

Note: Select the payment method and proceed further by following the instructions given. Application fees is Rs. 350. You can pay this amount by credit/debit card. Applicants

who do not have a Credit/Debit card can make the respective payment by cash to any Regional or Study Centre of The OUSL.

5. Download the Admission Form for the Selection Test which will be generated for you after successful completion of the application process. Make a printout of the Admission as it is essential to produce the Admission at the selection test.

Those who need assistance with the online application process can call over at any one of the Regional or Study Centres with the following information: Full name of applicant with address, National identity card number, E-mail address, Mobile phone number, A/L results sheet. The contact details of the OU Regional and Study Centres are given in the APPENDIX 02.

Sample Online Application form

Online Application

Please fill the Application

Personal Details

Title	Mr. ▼
Initial	<input type="text"/>
LastName	<input type="text"/>
Name Denoted by Initials	<input type="text"/>
Address line 1	<input type="text"/>
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
NIC/Passport No	<input type="text"/>
Date of Birth	<input type="text"/>
E mail	<input type="text"/>
Telephone -Mobile	<input type="text"/>
Telephone -Fixed	<input type="text"/>
Country	Sri Lanka ▼

Programme Details

Programme	Please select ▼
Prefired Center	Please select ▼
Programme Medium	Please select ▼
Selection Test Medium	Please select ▼

Appl Now

Reset

Appendix - 2

Contact Details - OUSL Regional/Study Centres

Centre	Centre Code	Postal Address	Contact No.
Regional Centres			
Colombo	WP10	OURC, Nawala, Nugegoda.	011-2853930
Kandy	CP20	OURC, Polgolla, Kandy.	081-2494083/ 084/495/ 496/ 497
Matara	SP30	OURC, Nupe, Matara.	041-2222943/ 041-2229782
Batticaloa	EP60	OURC, No.23, New Road, Batticaloa.	065-2222264
Jaffna	NP40	OURC, Browns Road, Kokuvil, Jaffna.	021-2223374
Anuradhapura	NC50	OURC, Jayanthi Mawatha, (Depot Area), Anuradhapura.	025-2222871
Badulla	UP80	OURC, No. 179, Keppitipola Rd., Badulla.	055-3012151/ 055-2228842
Kurunegala	NW70	Negombo Rd., Malkaduwawa, Kurunegala.	037- 2223473
Study Centers			
Ambalangoda	SP31	80/1, Polwatte Road, Halwatura Ambalangoda.	091-2258585
Ambalanthota	SP33	Rajasaranagama Road, Lunama South, Ambalanthota.	047-2225533
Ampara	EP61	Inginiyagala Road, Samapura, Ampara.	063-2222052

Bandarawela	UP81	St .Thomas Road, Wewatenna, Bandarawela.	057-2222820
Galle	SP32	Labuduwa, Galle.	091-2223784
Gampaha	WP11	Gampaha road, Miriswatte, Mudungoda.	033-2234571/ 033- 2234572
Hatton	CP21	Thondaman Vocational Training Centre, Hatton.	051-2225139
Kalutara	WP12	66/2, Nagoda Road, Kaluthara.	034-2223399
Kegalle	SG91	Kumaratunge Munidasa Mawatha, Kegalle.	035-2222501