THE OPEN UNIVERSITY OF SRI LANKA

Degree of Master of Education Programme
(Course Work) 2019/2020

General information about the Open University and Degree of Master of Education Programme are given in this Brochure.
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Degree of Master of Education
Programme (Course Work) 2019/2020

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Part I - General Information

1.0 The University

The Open University of Sri Lanka (OUSL) is the premier Open and Distance Learning (ODL) Institution in Sri Lanka where students can pursue their studies in a friendly and flexible environment. As a student of the OUSL you will enjoy a wide range of facilities to support your learning activities. You will have access to temporary residential facilities, an extensive library, a Wi-Fi network and sports facilities etc. The University was established in 1980, under the Universities Act No. 16 of 1978 and OUSL Ordinance No. 3 of 1980. The OUSL has the same legal and academic status as any other national University in Sri Lanka. According to the Public Administration Circular No. 16/92, dated 13.03.1992, issued by the Ministry of Public Administration, Provincial Councils & Home Affairs, the degrees awarded by the OUSL are treated as equivalent to degrees awarded by any other university under the purview of the University Grants Commission (UGC).

2.0 Open University Vocabulary

2.1 Programmes of Study

In the Open University vocabulary, a Programme of Study consists of a combination of compulsory and optional courses. These programmes of study lead to Certificates, Diplomas, Degrees and Post-Graduate Degrees. The specific programmes of study offered by the Open University at present are as follows:

1) Foundation Programmes
2) Certificate/ Advanced Certificate Programmes
3) Diploma Programmes
4) Bachelor's Degree Programmes
5) Post-Graduate Degree Programmes
6) Post-Graduate Diploma Programmes
7) Continuing Education Courses
8) Stand Alone Courses
2.2 Courses and Course Code

Each Course is a unit of study, normally completed within a period of one year or less. A Programme of study consists of a number of courses. Each course is assigned a Course Code which consists of 7 alphanumeric characters as follows:

![Diagram showing the structure of a Course Code]

Table 1 - Description of the Course Code

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Department of Study</th>
<th>Programme/Category</th>
<th>Level</th>
<th>Credit rating</th>
<th>SN</th>
</tr>
</thead>
<tbody>
<tr>
<td>SNPAF01</td>
<td>SN – Special Needs Education</td>
<td>P – Postgraduate</td>
<td>A – Level 10</td>
<td>F – 15 credits</td>
<td>01</td>
</tr>
<tr>
<td>SNU5535</td>
<td>SN – Special Needs Education</td>
<td>U – Undergraduate</td>
<td>5 – Level 5</td>
<td>5 – 5 credits</td>
<td>35</td>
</tr>
<tr>
<td>STP8501</td>
<td>ST – Secondary &amp; Tertiary Education</td>
<td>P – Postgraduate</td>
<td>8 – Level 8</td>
<td>5 – 5 credits</td>
<td>01</td>
</tr>
<tr>
<td>EPA2815</td>
<td>EP - Early Childhood &amp; Primary Education</td>
<td>A – Advanced Certificate</td>
<td>2 – Level 2</td>
<td>8 – 8 credits</td>
<td>15</td>
</tr>
</tbody>
</table>

Table 2 - Programmes of Study

<table>
<thead>
<tr>
<th>Programme / Category</th>
<th>Code</th>
<th>Programme / Category</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuing Education</td>
<td>E</td>
<td>Training</td>
<td>W</td>
</tr>
<tr>
<td>Foundation</td>
<td>F</td>
<td>Engineering</td>
<td>X</td>
</tr>
</tbody>
</table>
2.3 Credit Rating

In the OUSL, the credit rating stands for the "academic value" of a course. The word 'credit' does NOT therefore refer to any level of achievement at an examination (e.g. Credit pass at GCE Ordinary/Advanced Level Examination).

One credit is considered equivalent to 50 Notional Learning Hours (NLH) for a taught course, laboratory studies course or field studies/clinical work. In case of industrial training, including time allocated for assessments and in case of research, including time allocated for literature survey, one credit is considered equivalent to a minimum of 100 notional hours.

The OUSL students shall be allowed to register for a maximum of 30 credits of regular courses and maximum of 8 credits of continuing education courses in an academic year. In the first year of registration the students shall offer a minimum of 8 credits of courses. The maximum allowable time to complete any programme at the OUSL shall be restricted to three times the minimum duration of the programme.

Table 3 - Credit Rating

<table>
<thead>
<tr>
<th>Level</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>10</th>
<th>11</th>
<th>12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>A</td>
<td>B</td>
<td>C</td>
</tr>
</tbody>
</table>

3.0 The Study System

The system of study of the Open University of Sri Lanka is emphasized on distance education techniques using printed material and audio-visual aids. These are supported by day schools, consultancy sessions, seminars, workshops, discussion classes etc.
3.1 Printed Material
The central element in the teaching system is a series of printed course material that fulfills several purposes. They provide the student with the primary material for self-study and offer the equivalent of lectures that help the student to learn. It also provides a series of carefully designed self-assessment questions (SAQ) interspersed through the text. These will also help the student to develop analytical skills and independent thought.

3.2 Audio-Visual Aids
These are particularly important for the self-learner. They are designed to supplement the printed material and enable contact between students and teachers.

3.3 Laboratory work
Laboratory facilities are made available at selected Regional/Study Centres, where students have the opportunity to follow demonstrations and engage in practical work.

3.4 Dayschool/Discussion Classes/Tutorial Classes/ Workshops
Although the printed material and audio-visual aids are designed for students to learn independently, day schools are conducted from time to time to enable the students to discuss problems arising from the printed materials, assignments etc.

3.5 Library Facilities

OUSL Library network consists of the Central Library at Nawala, 07 Libraries in Regional Centres and 19 Study Centre Libraries. Collection at the Main library and Regional Centre Libraries exceed150,000 materials which include books, pamphlets, theses, audio-visual materials, course materials, past question papers, e-journals, printed journals and bound journal volumes. OUSL Library membership is open to all categories of students and staff members of the OUSL. Book borrowing facility for the students is open only to the Level 3 and above. Currently, the Central Library is fully automated and provides many facilities on-campus and through online mode. Among the on-campus facilities provided: book borrowing, reference space, AV viewing, virtual resource access, photo copying academic inquiry handling are prominently attended by the Library staff. Online facilities include e-resources and e-journal databases, Online Public Access Catalogue (OPAC), online reservations and renewals of library materials, online access to past question papers, OUSL publications, articles of staff members and abstracts of these can be
accessed through the Library web portal at http://lib.ou.ac.lk. All RC Libraries too provide the 
same services except online reservations and renewals of library materials.

In addition, the Library provides many specialized services to researchers and learners such as 
orientation programs, academic inquiry services and search assistance, reference interviews, 
journal article delivery service etc. The Library also provides user/researcher training to all users 
through its Skill Development Unit (SDU) and are advertised time to time. The training programs 
relating to information skills, research skills, learning to learn skills and of basic library skills are 
conducted for groups and on personal basis on request.

3.6 Online Courses
Online courses, which are supplementary, blended or on-line-plus courses, have been developed 
by the different Departments to support the distant learner. These would facilitate self-learning 
and enable learners to access courses from their own homes/areas reducing time spent on traveling 
to OUSL centers.

3.7 Evaluation
A student's progress is assessed continuously by means of a specific number of Assignments, 
Activity Based Dayschool, Oral Presentations and also at the end of the course by means of a Final 
Examination. The final grade for each course will be determined by an appropriate combination 
of the Continuous Assessment Mark and the Final Examination Mark, provided the Final 
Examination Mark is above a specified mark.

3.8 Duty Leave for Government School Teachers
Government school teachers are entitled to duty leave - 1 day per month to attend academic 
activities of their study programme, 1 week to prepare for the Final Examination and the days in 
which the Final Examinations are held.

3.9 MyOUSL and Student Email Account
Students registering with the Open University are given access to the MyOUSL web portal and 
also an OUSL email account to provide a speedy communication channel between the student and 
the OUSL.

3.10 Regional Education Service
Regional Education Services (RES) Division of the OUSL functions as the critical builder of 
bridges between the central campus and its learners scattered all over the country. According to 
the policy of the OUSL, one Regional Centre (RC) in each province and at least one Study Centre 
(SC) should be established in every district. At present, there are 8 OUSL Regional Centres (RCs)
and 19 Study Centres (SCs). The main responsibility of those centres is to provide learners with support services including classrooms and teaching facilities for students and staff. In addition, RES conducts examinations, selection tests and promotion activities for OUSL programmes.

Almost all the Degree and Postgraduate Diploma in Education (PGDE) programmes are offered at majority of the RCs and selected SCs. The Certificate Programmes of the OUSL are generally conducted at all the Centres.

RES organizes and supports course delivery as well. However depending on the demand of the courses and the availability of students, some districts might offer more programmes compared to others.

Director, RES is in overall charge of all the centers. While Assistant Directors (ADs) are in charge of RCs and SCs. Both RCs and SCs are usually opened from Tuesdays to Saturdays of the week for academic and administrative activities. On Sundays and Monday all the centres are closed.
## Table 4 – Regional Centres - The Open University of Sri Lanka

<table>
<thead>
<tr>
<th>CENTRE &amp; CODE</th>
<th>TELEPHONE NOS.</th>
<th>OFFICER</th>
<th>POSTAL ADDRESS &amp; E-MAIL ADDRESS</th>
<th>FAX NOS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colombo (WP10)</td>
<td>011-2853930 Ext. 380 Staffs 251, 630, 464, 420, 621</td>
<td>Mrs. Vindya Angammana Assistant Director Mrs. Rukshani Sadeesha Assistant Director</td>
<td>OURC, Nawala, Nugegoda. <a href="mailto:adcol@ou.ac.lk">adcol@ou.ac.lk</a> <a href="mailto:wsasid@ou.ac.lk">wsasid@ou.ac.lk</a></td>
<td>011-2853930</td>
</tr>
<tr>
<td>Kandy (CP20)</td>
<td>081-2494083 081-2494084 081-2494495 081-2494496 081-2494497</td>
<td>Mr. Anushka Bandara Assistant Director</td>
<td>OURC, Polgolla, Kandy. <a href="mailto:adkan@ou.ac.lk">adkan@ou.ac.lk</a></td>
<td>081-2494498</td>
</tr>
<tr>
<td>Matara (SP30)</td>
<td>041-2222943 041-2229782</td>
<td>Mr. Dinesh Gamage Assistant Director</td>
<td>OURC, Nupe, Matara. <a href="mailto:admat@ou.ac.lk">admat@ou.ac.lk</a></td>
<td>041-2222943</td>
</tr>
<tr>
<td>Jaffna (NP40)</td>
<td>021-2223374</td>
<td>Mr. Krishnapillli Kanthavel Assistant Director</td>
<td>OURC, Browns Road, Kokuvil, Jaffna. <a href="mailto:adkpa@ou.ac.lk">adkpa@ou.ac.lk</a></td>
<td>021-2223374</td>
</tr>
<tr>
<td>Anuradhapura (NC30)</td>
<td>023-2222871</td>
<td>Ms. Shyana Madagalle Assistant Director</td>
<td>OURC, Jayanthi Marawila, (Depot Area), Anuradhapura. <a href="mailto:adam@ou.ac.lk">adam@ou.ac.lk</a></td>
<td>023-2222674</td>
</tr>
<tr>
<td>Batticaloa (EP60)</td>
<td>065-2222264</td>
<td>Mr. Antony Kanalassath Senior Assistant Director</td>
<td>OURC, No.23, New Road, Batticaloa. <a href="mailto:robart@ou.ac.lk">robart@ou.ac.lk</a></td>
<td>065-2224222</td>
</tr>
<tr>
<td>Kurunegala (NW70)</td>
<td>037-2223473</td>
<td>Mr. Mahinda Sakalasooriya Assistant Director</td>
<td>OURC, Negombo Rd, (Nissanka Mw Junction), Maladawwa, Kurunegala. <a href="mailto:adkur@ou.ac.lk">adkur@ou.ac.lk</a></td>
<td>037-2230555</td>
</tr>
<tr>
<td>Badulla (UP80)</td>
<td>055-3012151 055-2228842</td>
<td>Mrs. Hiranthi Galahitiyawa Assistant Director</td>
<td>OURC, No.18/1, Bandaranayake Mw, Badulla. <a href="mailto:hiranthi8@yahoo.com">hiranthi8@yahoo.com</a></td>
<td>055-2228842</td>
</tr>
</tbody>
</table>

## Table 5 Study Centre Network:

<table>
<thead>
<tr>
<th>CENTRE &amp; CODE</th>
<th>TELEPHONE NOS.</th>
<th>OFFICER</th>
<th>POSTAL ADDRESS &amp; E-MAIL ADDRESS</th>
<th>FAX NOS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ambalangoda (SP31)</td>
<td>091-2258585</td>
<td>Mr. Rasath De Silva Actg. Assistant Director</td>
<td>OUSC, No.80/1, Polwatta Road, Halwathura, Ambalangoda.</td>
<td>091-2256516</td>
</tr>
<tr>
<td>Bandarawela (UP81)</td>
<td>057-2222820</td>
<td>Mr. Sumith Adikari Assistant Director</td>
<td>OUSC, St. Thomas Road, Wewatenna, Bandarawela. <a href="mailto:amsad@ou.ac.lk">amsad@ou.ac.lk</a></td>
<td>057-2223747</td>
</tr>
<tr>
<td>Division</td>
<td>District</td>
<td>Local Authority Code</td>
<td>Contact Numbers</td>
<td>Name</td>
</tr>
<tr>
<td>----------</td>
<td>----------</td>
<td>----------------------</td>
<td>-----------------</td>
<td>------</td>
</tr>
<tr>
<td>Galle (SP32)</td>
<td>091-2223784</td>
<td>Mr. Nandana Kariyawasam</td>
<td>OUSC, Labuduwa, Galle.</td>
<td>galle (SP32)</td>
</tr>
<tr>
<td>Gampaha (WP11)</td>
<td>033-2234571 033-2234572</td>
<td>Ms. Chathurya Herath</td>
<td>OUSC, Gampaha Road, Miriswatta, Mudungoda.</td>
<td>gampaha (WP11)</td>
</tr>
<tr>
<td>Polonnaruwa (NC51)</td>
<td>027-2225776</td>
<td>Ms. Rasodya Perera</td>
<td>OUSC, 24 post, Bendiwewa, Jayanthipura.</td>
<td>polonnaruwa (NC51)</td>
</tr>
<tr>
<td>Ratnapura (SG90)</td>
<td>045-2228660</td>
<td>Dr.(Ms.) Nilusha Wanigasekara</td>
<td>OUSC, Hidellana, Ratnapura.</td>
<td>ratnapura (SG90)</td>
</tr>
<tr>
<td>Kegalle (SG91)</td>
<td>035-2222501</td>
<td>Ms. Tharanga Fernando</td>
<td>OUSC, Kumaratunga Munidasa Mawatha, Kegalle.</td>
<td>kegalle (SG91)</td>
</tr>
<tr>
<td>Ampara (EP61)</td>
<td>063-2222052</td>
<td>Ms. Kangesu Saranyah</td>
<td>OUSC, Iginiyagala Road, Sampapura, Ampara.</td>
<td>ampara (EP61)</td>
</tr>
<tr>
<td>Ambalantota (SP33)</td>
<td>047-2225533</td>
<td>Mr. Asanka Sampath</td>
<td>OUSC, Rajasaranagama Road, Lunama South, Ambalantota.</td>
<td>ambalantota (SP33)</td>
</tr>
<tr>
<td>Hatton (CP21)</td>
<td>051-2225139</td>
<td>Mr. Sumith Adikari</td>
<td>OUSC, St.Gabriel Convent, Hatton.</td>
<td>hatton (CP21)</td>
</tr>
<tr>
<td>Kalutara (WP12)</td>
<td>034-2223399 034-3949160</td>
<td>Ms. Chathu Nisansala</td>
<td>OUSC, No. 66/2, Nagoda Rd, Kalutara.</td>
<td>kalutara (WP12)</td>
</tr>
<tr>
<td>Kuliyapitiya (NW72)</td>
<td>037-2281181 037-2281271</td>
<td>Ms. Kanchana Hettiarachchi</td>
<td>OUSC, Technical College, Kuliyapitiya.</td>
<td>kuliyapitiya (NW72)</td>
</tr>
<tr>
<td>Monaragala (UP82)</td>
<td>055-2277395</td>
<td>Mrs. Fathima Nazeefa</td>
<td>OUSC, Technical College Junction, Sirigala, Potuvil Road, Monaragala.</td>
<td>monaragala (UP82)</td>
</tr>
<tr>
<td>Location</td>
<td>Contact Information</td>
<td>Remarks</td>
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<tr>
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<td>---------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Puttalam (NW71)</td>
<td>Mr. Wimal Senevirathne  032-2266822 Assistant Director  OUSC, No. 1/137, Colombo Road, Puttalam. <a href="mailto:adput@ou.ac.lk">adput@ou.ac.lk</a></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trincomalee (EP62)</td>
<td>Mr. Olumudeen Aroos  026-2222088 Assistant Director  OUSC, No.26/A, Post Office Rd, Trincomalee. <a href="mailto:adtri@ou.ac.lk">adtri@ou.ac.lk</a></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vavuniya (NP41)</td>
<td>Mr. Vathanatheesan Thivashkar  024-2222995 Assistant Director  OUSC, No. 366, Kandy Rd, Thekkawahthai, Vavuniya. <a href="mailto:vthiv@ou.ac.lk">vthiv@ou.ac.lk</a></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kilinochchi (NP42)</td>
<td>Mr. Nagarajah Camilus  021-2283970 Assistant Director  OUSC, 155th Mile Post, Kandy Rd, Kilinochchi. <a href="mailto:adkili@ou.ac.lk">adkili@ou.ac.lk</a></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mullaitivu (NP43)</td>
<td>Mr. Pavalakumar Divaagar  071-3522367 Assistant Director  OUSC, Oddusuddan Road, Puthukkudiyruppu, Mullaitivu. <a href="mailto:divaagarpavalakumar@gmail.com">divaagarpavalakumar@gmail.com</a></td>
<td>-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mannar (NP44)</td>
<td>Mr. Krishnapillai Kanthavel  0775625352 023-2251999 Actg. Assistant Director  OUSC, No.363, Talaimannar Rd, Mannar. <a href="mailto:adjaf@sltnet.lk">adjaf@sltnet.lk</a></td>
<td>-</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4.0 Registration and Payments

Students selected for admission will be notified and will be required to get registered for the programme on a specific date. However, Students should also pass in the interview before the registration.

You will be verified whether you fulfil the admission requirements of the programme at the interview.

Registration will be conducted at Colombo, Kandy and Jaffna Regional Centres.

Fees are due on demand and must be paid promptly. The University reserves the right to revise fees and all other charges at any time without prior notice. Fees paid will not be refunded. Fees for the Master of Education Programme (Coursework) for the Academic year 2019/2020 are given in Part II - Section 9.0.

5.0 Student Services

5.1 Counselling Unit

The OUSL Counselling Unit offers confidential counselling services to promote mental health and well-being of all students and staff. The professional Counsellors at the Counselling Unit provide individual, couple and group counselling as well as workshops and talks on relevant aspects. Anyone who has work or exam stress, anxiety and adjustment issues, relationship or family issues, personality problems, death and long term illness, drugs and alcohol problems, or any other issue affecting their day to day life or disturb the concentration on studies can seek help from the Counselling Unit.

The Counselling Service:

- provides a space and time to confidentially talk about concerns and problems
- is a non-judgmental and empathetic listening process that will help explore feelings and help to change your life if you wish to
- provides a support system in your hour of need when you need someone to listen to you
- provides help to identify ways to feel more confident and comfortable with your...
abilities and aims for the future

The OUSL Counselling Unit is located at the Healthcare Centre of the OUSL, at Nawala. Contact information: Telephone: 011 2881361; email: counsellor@ou.ac.lk

5.2 Student Affairs Division

The Student Affairs Division maintains the personal and academic records of Open University students. All matters pertaining to registration of students including change of address, medium of study, study centre, civil status etc. should be immediately informed in writing to the Senior Assistant Registrar/Student Affairs Division, Open University, P.O Box 21, Nawala, Nugegoda (Phone: 0112823920).

➢ Any queries relating to examinations and finance should also be directed to SAR/Student Affairs who will attend to student queries in consultation with the Senior Assistant Registrar/Examinations and the Bursar respectively.

5.3 Cafeteria Facilities

Food can be purchased from the University Canteens at reasonable prices. The Canteen provides services both on weekdays and weekends.

5.4 Temporary Residential Facility (TRF)

Temporary Residential Facility (TRF) at The Open University of Sri Lanka (OUSL) provides residential facilities for outstation students for participation in in-campus academic activities. TRF is available for those who take part in laboratory activities, training activities conducted within the University, survey camps, and any other field work or any other compulsory activities, requiring overnight stay including CA tests, Final Examinations, day schools, and other scheduled academic activities. All students occupying the TRF of the OUSL are strictly required to follow the Rules and Regulations mentioned below. These Rules and Regulations are established to foster a safe and secure living and learning environment for students. Failure to follow these rules will lead to disciplinary actions from the university authority.
6.0 Faculty of Education

The Faculty of Education consists of three Departments:

1. Department of Secondary & Tertiary Education
2. Department of Early Childhood & Primary Education
3. Department of Special Needs Education

The Faculty offers a multitude of programmes leading to the award of Certificates, Diplomas, Degrees, Post-graduate Diplomas, Masters Degrees and M.Phil/ Ph.D Degrees.
Part II - Programme of Study
Degree of Master of Education (Coursework)

1.0 Introduction
The programme of study for the award of the Degree of Master of Education (Coursework) is offered by the Department of Secondary & Tertiary Education of the Faculty of Education. It is a thirty (30) credits programme consisting of coursework only. A candidate should acquire the thirty credits within a minimum of 1 academic year.

2.0 Objectives
The objectives of the programme are to:

- Expand the opportunities for higher studies in education for those who are already serving in the field of education
- Enable personnel already serving in higher educational institutions to obtain specialized knowledge in fields relevant to professions by offering a variety of new subjects
- Promote research in education in areas relevant to the development of education

3.0 Admission Requirements
The minimum entry requirements for the Master of Education Degree Programme are as follows:

- A pass in Bachelor of Education Degree from OUSL or any other recognized university with a minimum GPA 2.7 including at least B Grade for the following any of two courses or in the equivalent courses: Educational Psychology, Foundations of Education and Educational Measurement & Evaluation,

  Or

- A pass in the Postgraduate Diploma in Education (PGDE) Programme from a recognized university with a minimum GPA 2.7 including at least B Grade for the following any two of courses or in the equivalent courses: Educational Psychology, Foundations of Education and Educational Measurement & Evaluation

  Or

- A pass in the Post Graduate Diploma in Special Needs Education from the Open University of Sri Lanka with a minimum GPA 2.7 including at least B Grade for the following any two of courses or in the equivalent courses: Educational Psychology, Foundations of Education and Educational Measurement & Evaluation

  Or
Secured any equivalent qualification acceptable to the Senate

4.0 Selection Test & Study Period

- In order to be registered for the Degree of Master of Education (Coursework), a student should satisfy the Council with the admission requirements stated above (under section 3.0)

- **Eligible applicants are requested to sit a Selection Test.**

- Selections will be made on merit basis on the performance at the Selection Test. All Academic activities will be conducted at Colombo Regional Centre (in all three media), at Kandy Regional Centre (only in Sinhala medium) and at Jaffna Regional Centre (only in Tamil medium).

- Selection Test will be held on **2nd December 2018** in Colombo, Kandy & Jaffna Regional Centres.

- A student who registers for the M.Ed. Programme is expected to complete the programme within 3 academic years of registration. However, the minimum registration period will be 12 months.

- A student should pay the registration fees and course fees as stipulated under section 9.0.

**Structure of the Selection Test**

- **Part 1** – Current Issues in Education
- **Part 2** – Subject knowledge related to the field of Education

5.0 Programme Structure and Content

The programme consists of coursework only as mentioned in following sections:

5.1 Coursework

The coursework comprises three compulsory courses and one optional course.

5.2 The Courses

- **Compulsory Courses**
  - STP9811 Psychological Foundations of Education
  - STP9812 Social and Philosophical Foundations of Education
  - STP9813 Research Methods in Education

- **Optional Courses**
  - STP9617 Teacher Education
  - STP9618 Management in Education
The choice of optional courses will depend on the availability of staff and the number of students requesting a course.

### 5.3 Credit Rating of Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>STP9811</td>
<td>Psychological Foundations of Education</td>
<td>8</td>
</tr>
<tr>
<td>STP9812</td>
<td>Social and Philosophical Foundations of Education</td>
<td>8</td>
</tr>
<tr>
<td>STP9813</td>
<td>Research Methods in Education</td>
<td>8</td>
</tr>
<tr>
<td>STP9617</td>
<td>Teacher Education</td>
<td>6</td>
</tr>
<tr>
<td>STP9618</td>
<td>Management in Education</td>
<td>6</td>
</tr>
<tr>
<td>STP9619</td>
<td>Guidance &amp; Counselling in Education</td>
<td>6</td>
</tr>
<tr>
<td>STP9632</td>
<td>Computer Technology in Education</td>
<td>6</td>
</tr>
</tbody>
</table>

### 6.0 Scheme of Assessment

The final assessment for the award of the Degree of Master of education (Coursework) will be based on continuous assessment (6.1) and final-examination (6.2)

#### 6.1 Continuous Assessment

- Continuous assessment is based on assignments. Each course has three assignments and a student will submit a total of 12 assignments. Out of the above three, the best two will be taken into consideration in calculating the marks for continuous assessment for the purpose of determining eligibility.
- Each student who completes the continuous assessment in the respective courses will be awarded a grade depending on the overall assessment, as follows:
### Mark Range (Z%) vs. Grade vs. Grade Point Value

<table>
<thead>
<tr>
<th>Mark Range (Z%)</th>
<th>Grade</th>
<th>Grade Point Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>85-100</td>
<td>A+</td>
<td>4.00</td>
</tr>
<tr>
<td>80-84</td>
<td>A</td>
<td>4.00</td>
</tr>
<tr>
<td>75-79</td>
<td>A-</td>
<td>3.70</td>
</tr>
<tr>
<td>70-74</td>
<td>B+</td>
<td>3.30</td>
</tr>
<tr>
<td>65-69</td>
<td>B</td>
<td>3.00</td>
</tr>
<tr>
<td>60-64</td>
<td>B-</td>
<td>2.70</td>
</tr>
<tr>
<td>55-59</td>
<td>C+</td>
<td>2.30</td>
</tr>
<tr>
<td><strong>50-54</strong></td>
<td><strong>C</strong></td>
<td><strong>2.00</strong></td>
</tr>
<tr>
<td>45-49</td>
<td>C-</td>
<td>1.70</td>
</tr>
<tr>
<td>40-44</td>
<td>D+</td>
<td>1.30</td>
</tr>
<tr>
<td>20-39</td>
<td>D</td>
<td>1.00</td>
</tr>
<tr>
<td>00-19</td>
<td>E</td>
<td>0.00</td>
</tr>
</tbody>
</table>

- A student may appear for the Final Examination in respect of any course in Level Nine (09) irrespective of the mark obtained for the Overall Continuous Assessment Component, hereinafter referred to as OCAM, of that course.
- The OCAM of a student in any course will be the average marks of the given number of assignments in that course.
- If a student obtains an OCAM of at least 50% for a particular course but fails to obtain a C grade or above as the Overall Assessment Mark may carry forward that OCAM to one (01) subsequent academic year.
- The Overall Assessment Mark (Z %) of a course shall be based on the OCAM (X%) and the mark obtained at the Final Examination (Y %).
- A student who sits the Final Examination of any course of the Degree of Master of Education shall be awarded a grade and a Grade Point Value for that course based on the Overall Assessment Mark (Z%).
- A student who fails to obtain an Overall Assessment Mark (Z %) of 50% for a course in Level 9 shall be considered to have failed that course.
- Such a student may repeat that course by re-registering for the same. A student who is awarded a grade lower than C needs to reappear for that course at a subsequent attempt and obtain a pass grade.
- A student who either repeats a course or re-appears for a final assessment or is exempted from a course will be awarded a grade not higher than C and a GPV not higher than 2.00.
• The weightage given to continuous assessment and the Final Examination will be:

<table>
<thead>
<tr>
<th>Assessment Type</th>
<th>Weightage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuous Assessment</td>
<td>40%</td>
</tr>
<tr>
<td>Final Examination</td>
<td>60%</td>
</tr>
</tbody>
</table>

6.2 Final Examination

The Final Examination will consist of a written examination. Students shall sit a written examination of three hour duration for each course.

7.0 Medium of Instruction

This programme of study is available in all three media. However, offering the programme in English Medium will depend on the number of students, performance at the Selection Test, and the resources available. Knowledge of English will be essential for all students.

8.0 Awards

8.1 Award of the M.Ed. Degree (Coursework)

• The M.Ed. Degree (Coursework) will be awarded to candidates who successfully complete the final written examination.
• The pass mark for each of the four courses will be 50 out of 100.

9.0 Fees

The Tuition Fee is Rs. 90,000.00 per student. In addition, Student need to pay Fees related to Registration, Student Facility, Library Services, Examination and Convocation. Course fee is subject to revision as and when necessary.

• Registration Fee - Rs. 1000
• Facility Fee - Rs. 1,500/= 
• Library Facility Fee - Rs. 200/= 
• Examination Fee - Rs. 6,500/= 
• Tuition Fee - Rs. 90,000/= (Payable in two installments)

10.0 Programme Team

• Programme Coordinator : Dr. F.M. Nawastheen
• Assistant Directors in Colombo, Kandy and Jaffna regional centers also act as assistant coordinators for this programme.

• In addition, course team leader is responsible for following courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Course Team Leader</th>
</tr>
</thead>
<tbody>
<tr>
<td>STP9811</td>
<td>Psychological Foundations of Education</td>
<td>Prof. G.D. Lekamge</td>
</tr>
<tr>
<td>STP9812</td>
<td>Philosophical and Social Foundations of Education</td>
<td>Dr. W. M. S. Wanasinghe</td>
</tr>
<tr>
<td>STP9813</td>
<td>Research Methods in Education</td>
<td>Prof. G.D. Lekamge</td>
</tr>
<tr>
<td>STP9617</td>
<td>Teacher Education</td>
<td>Dr. S. Kugamoorthy</td>
</tr>
<tr>
<td>STP9618</td>
<td>Management in Education</td>
<td>Ms. C. Hewapathirana</td>
</tr>
<tr>
<td>STP9619</td>
<td>Guidance &amp; Counselling in Education</td>
<td>Dr. D.,V.M.De Silva</td>
</tr>
<tr>
<td>STP9632</td>
<td>Computer Technology in Education</td>
<td>Prof. S.P. Karunanayaka</td>
</tr>
</tbody>
</table>

11.0 Online Application Form

Fill the form as indicated below

**Programme:** Select M.Ed. Coursework from the drop-down menu.

**Preferred Centre:** Select **Colombo** (Sinhala, Tamil & English) / **Kandy** (Sinhala only) / **Jaffna** (Tamil Only) from the drop down menu.

**Medium:** Sinhala/Tamil/English from the drop down menu.

**Personal Data** (This is self-explanatory and therefore fill relevant fields with your personal information)

**Email address and mobile phone number:** Since the only mode of contacting you is only through email and mobile phone, providing your email address and mobile phone number is mandatory. (Those who do not have an email address, please create one before filling this application.)
The decision to call or not to call you for selection interview will be taken based on the information provided under <other qualifications> Therefore please indicate your qualifications clearly

Once you complete entering relevant information, click the button <Apply and pay>

- Then you come to the payment option page
- Select the payment option and make the payment Following payment options are available for applicants.
- Pay online using a credit/debit card or pay using EZ cash
- Cash payment to the nearest regional/study center of the OUSL
INSTRUCTIONS TO COMPLETE THE ON LINE APPLICATION FORM

(1) Login to the Open University web page by typing https://payment.ou.ac.lk/ Then you will see the following page:

If you are a new applicant click the hyper link <Create New Account>

If you are an existing OUSL student, type user name and password and press the login button.
(2) Then you will see the following page:

(3) Once you enter all details and click the button <Create Account> you will see the following page:
(4) Click <Add New Application>
Then you will see the following page:

Welcome to The Open University of Sri Lanka On-line Application System

Edit Account details  Programme Details
Add New Application  My Applications  Log Out

Logged on as: aakbar  Wednesday, 12th July 2017

My Application Details

No previous application(s) found, Please click Add New Application for new application

<table>
<thead>
<tr>
<th>No</th>
<th>App No</th>
<th>Programme</th>
<th>Application Fee</th>
<th>Date Applied</th>
<th>View</th>
<th>Payment</th>
<th>Selection Test</th>
<th>Docs &amp; Past papers</th>
</tr>
</thead>
</table>

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