OUSL RESEARCH AWARDS - GUIDELINES FOR APPLICANTS

1. Any staff member of OUSL will be eligible to apply for the OUSL Research Awards.

2. Individuals should apply for the awards.

3. Patents and Publications obtained from 1st January to 31st December of the award year will be considered for the award.

4. A Senate Sub-Committee on Research Awards will evaluate the applications for the awards. Where necessary the Committee may obtain the services of subject specialists for the purpose of evaluation of applications.

5. A person can submit only one application based on publications and patents obtained during the year for which applications are called for.

6. It is the responsibility of the applicant to submit all the relevant proofs to support the application.

7. **No** marks shall be given in instances where no documentary proof is submitted.

8. The applicant should forward an application in keeping with format given in page 02 to;

   Director (Research)
   OUSL

9. The Senate Sub-Committee on Research Awards shall after evaluating all applications received from OUSL staff, recommend to the Senate the names of candidates eligible to receive the awards.

10. Research work submitted for a higher degree by the applicant shall not be considered for OUSL research awards. The applicant should make a declaration to the effect that his or her submission for an award does not include any such research.

OUSL RESEARCH AWARDS – 2017
FORMAT FOR APPLICATION

APPLICANT'S NAME :.....

FACULTY/DEPARTMENT :.....

:.....

	Component	Marking Scheme	Marks claimed by the applicant	Office use
Patents	1. International patents	Up to 20 marks / patent.		
	2. National patents	Up to 15 marks / patent.		
Publications	3. Publications in Indexed journals *	Up to 10 marks / paper. **		
	4. Publications in other refereed journals	Up to 05 marks / paper.		
	5. Conference presentations (full paper)	Up to 2.0 marks / paper.		
	6. Conference presentations (abstracts / extended abstracts)	Up to 1.0 mark / paper.		
		TOTAL		

I hereby certify that none of the above publications are based on research submitted by me for an award of higher degree and the information furnished above is true and correct.

....
Signature Date

Notes:

1. Marks will be divided proportionately based on the number of patent holders and authors

2. Index Journals

   a) Indexed journals * are listed at http://www.isinet.com/journals under:
      i. Science Citation Indexed Expanded (Web of Science)
      ii. Social Sciences Citation Index (Web of Science)
      iii. Arts and Humanities Sciences Citation Index (Web of Science), etc.

   b) Indexed journals ** Only 05 marks to be divided among the authors and balance 05 marks to be added per paper.

3. To qualify for the research award a candidate should have a total of more than 08 marks.

4. Provide the detail breakdown of marks claimed each category in a separate sheet.