##### For OUSL internal use only

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| Proposal Number:  (assigned by OUSL) | Date of receipt: |

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|  | **Research Grant Application** |  |

#### **2018 Application Form**

**SECTION A:**

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| --- | --- | --- | --- | --- |
| **A1. Project Title** |  | | | |
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| **A2. Research areas (as per Guidelines for Applicants – 2018)** | | | | |
|  | | | | |
| **A3. Investigators** | | | | |
| **A.3.1. Principal Investigator** Name and Designation      Institution | | | Mailing address  Telephone:  Fax:  E-mail: | |
| **A.3.2. Co-investigator – 1**  Name and Designation      Institution | | | Mailing address  Telephone:  Fax:  E-mail; | |
| **A.3.3. Co-investigator – 2** Name and Designation    Institution | | | Mailing address  Telephone:  Fax:  E-mail: | |
| **A.3.3. Co-investigator – 3** Name and Designation    Institution | | | Mailing address  Telephone:  Fax:  E-mail: | |
| **A4. Collaborators** | | | | |
| **Names, and Designations** | | **Institution** | | **Mode of Collaboration** |
| **A5. Budget requirements:** | | | | |
| A5.1 Total Budget :  A.5.2 Budget for First Year :  A.5.3 Project Period : | | | | |

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| --- | --- | --- | --- |
| **A6. Relevant Department where research is to be performed** | | | |
|  | | | |
| A7. **Is this a continuation of an on-going project?** |  | **Period for which the grant is required:-** |  |
| If not, expected starting date:- | |  | |
| **A8. Financial Support** | | | |
| 1. Is the proposed research currently being supported by any other grant?   If so, please indicate the name of granting organization and give the amount and duration   1. Is this application currently being considered elsewhere for funding?   If so, by what organization/s; by what date is a decision expected?   1. Reasons why the proposed activity cannot be included in the Faculty Research Grant scheme? | | | |
| **A9. Have you received any grant under Competitive Research Grants Scheme of OUSL:** Yes/No  **If yes, please give the following details:**   1. Year:      1. Completed/Not completed/In progress: 2. Expected year of completion: | | | |
| **A10. Other commitments of the applicant** (please indicate the periods/durations as applicable) | | | |
| 1. Holding substantial Positions in addition to teaching (No. of hours per week) 2. Leave abroad, with period   (Study leave, Sabbatical leave etc.)   1. Other research activities in progress for which the applicant/s is/are responsible as principal investigator or co-investigator      |  |  |  | | --- | --- | --- | | Title of Project | Source of Support | Duration of Support  Dates  From To | |  |  |  | | | | |

\*The Principal Investigator must be an employee of the Open University of Sri Lanka, receiving the grant.

**SECTION B**

**Project**

**B1.Title** (To be specific within the area of research - maximum 60 characters)

**B2.Abstract** (Provide a summary of your research proposal)

**Please do not exceed this space**

**B3. Introduction** (Provide a critical evaluation on the status of research in the proposed field along with relevant references).

**B4. Research Project**

**B4.1. Research Objectives:**

**B4.2 Research Outputs and Outcomes:**

**B4.3 Relevance and impact of research outputs and outcomes to national / socio economic development of Sri Lanka** ( *e.g.: Poverty alleviation, Improving wellbeing of the people’s health, Food security, Water security etc., Social equity & National Security, Social harmony, High tech industry, Manufacturing industry, Service industry, Agro industries etc.)*

**B4.4 Define specific research activities to be pursued during the project period and provide a comprehensive description of the techniques to be used and the advantages of the suggested methodological approach. Please include any selected relevant references. Please also provide a brief justification for the use of particular equipment.**

**B4.5. Time schedule**

(Specify work elements within the time frame of the project)

**B4.6. Facilities available in the relevant Department laboratory**

(Provide a detailed list of the infrastructure and equipment **available and necessary** for the proposed research)

**B 4.7. Human resources requirements for the successful execution of the project:**

(Provide human resources available for the project with respect to the areas of expertise by each member of the research team on the following)

**Principal Investigator**: *Names and affiliations should not be stated*

1. **Knowledge and research experience in the area related to the project.**
2. **Commitments during the tenure of the project**
3. **Leave abroad: (study leave/vacation leave/sabbatical leave etc./Retirement:**

**Co-Investigator-1**: *Names and affiliations should not be stated*

1. **Knowledge and research experience in the area related to the project.**
2. **Commitments during the tenure of the project**
3. **Leave abroad: (study leave/vacation leave/sabbatical leave etc./Retirement:**

**Co-Investigator-2**: *Names and affiliations should not be stated*

1. **Knowledge and research experience in the area related to the project.**
2. **Commitments during the tenure of the project**
3. **Leave abroad: (study leave/vacation leave/sabbatical leave etc./Retirement:**

**Co-Investigator-3**: *Names and affiliations should not be stated*

1. **Knowledge and research experience in the area related to the project.**
2. **Commitments during the tenure of the project**

1. **Leave abroad: (study leave/vacation leave/sabbatical leave etc./Retirement:**

**B5. Financial Contribution requested from OUSL(Maximum amount available for one year is approximately one million Rupees)**

Please read carefully the Budget Guidelines and provide annual phasing, in Rupees, of the requested funds together with a brief description of the foreseen expenditures.

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| --- | --- | --- | --- | --- | --- |
| B5.1.**Summary of Budget** |  | | | | |
| *For each of the items for which funds are required please give a justification for requesting the funds itemized, and show clearly how the cost figures were derived, in the following pages.* | | | | | |
| (1) **Personnel**  (i) Research Students  (ii) Technical Assistant  (iii) Other (laborer) | | 1st year | 2nd year | 3rd year | Total |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Sub Total (Personnel) | |  |  |  |  |
| **(2)Equipment\*** | |  |  |  |  |
| Sub Total (Equipment) | |  |  |  |  |
| (3) **Consumables†** | |  |  |  |  |
| 1. **Travel‡& Subsistence** | |  |  |  |  |
| 1. **Miscellaneous**# | |  |  |  |  |
| **GRAND TOTAL** | |  |  |  |  |

*\*List all the items of equipment in this cage. Please provide justification for the need of relevant equipment on a separate sheet with quotations for each equipment intended to be purchased.*

†*Attach list including complete description of type (e.g. chemicals, glassware. etc), quantity and the estimated costs*

‡*This budget category* ***must not exceed 10%*** *of the total grant requested/awarded*

#*This budget category* ***must not exceed 5%*** *of the total grant requested/awarded. Please itemize wherever possible.*

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| **B5.2. TOTAL CONTRIBUTION REQUESTED :**  **(The maximum annual contribution requested cannot exceed one million Rupees)** |  |

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| **B5.3. Signature of the Principal Investigator** | **Date:** |

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| **B6.Recommendations** |  | |
| When forwarding applications the Heads of Institutions/Departments are expected to consider the following aspects - that there is no duplication in funding for the project and that the applicant will be able to devote sufficient time to carry out the project. (If the applicants are from different institutions/departments, recommendations from each institution should be submitted) | | |
| (a)\* **For Applicants from OUSL:** | | |
| I confirm that I have read the application and that the facilities mentioned in the Project Description will be made available for this project. The project is recommended / Not recommended\*  \*Strike off whichever is inapplicable  …………………………………………………………Date………………….…..  Signature  Head, Department of .....................................................  The Open University of Sri Lanka | | I confirm that I have read the application and that the facilities mentioned in the Project Description will be made available for this project. The project is recommended / not recommended\*  \*Strike off whichever is inapplicable  ……………………………………………..Date…..………………….  Signature  Head, Department of ................................................... The Open University of Sri Lanka |
| I approve and recommend the project.  ……………………….…………………….…Date…………………………  Signature  Dean, Faculty of…………………………………………………….….  The Open University of Sri Lanka | | I approve and recommend the project.  ………………………………………………Date:………………..….  Signature  Dean, Faculty of ……………………………………………….….  The Open University of Sri Lanka |
| (b)\* **For applicants from other Institutions/Organisations** | | |
| I confirm that I have read the application and that the facilities mentioned in Project Description will be made available for this project. The project is recommended. (Give details of the Institution)  ……………………………………………………………………………………  Signature of Head of Institution/Organisation  Date ………………………. | | |
| \* Applicants should fill (a) and (b) if it is relevant. (Make more cages if required) | | |
| I recommend the funding of the project.  ……………………………………………………………….  Director / Research  Open University of Sri Lanka  Date…………………..……..…..… | | Funding approved.  ………………………………………………………………………  Signature of the Vice Chancellor  Open University of Sri Lanka  Date……………………………..…... |

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| **B8. FOR OFFICE USE ONLY** |
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**SECTION C**

**Proposed Reviewers**

(Provide the name and full details of a maximum of 3 reviewers who would be suitable to review your proposal. Please note that the OUSL will have the sole responsibility in deciding whether or not a proposal will be submitted for evaluation to the referee(s) listed below)

###### **C1.**Referee No. 1

|  |  |
| --- | --- |
| Surname |  |
| First Name |  |
| Institute address |  |
|  |  |
|  |  |
|  |  |
| Tel: |  |
| Fax: |  |
| E-mail: |  |

**C2.**Referee No. 2

|  |  |
| --- | --- |
| Surname |  |
| First Name |  |
| Institute address |  |
|  |  |
|  |  |
|  |  |
| Tel: |  |
| Fax: |  |
| E-mail: |  |

**C3.**Referee No. 3

|  |  |
| --- | --- |
| Surname |  |
| First Name |  |
| Institute address |  |
|  |  |
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| Tel: |  |
| Fax: |  |
| E-mail: |  |

**SECTION D**

**Curriculum Vitae of Principal Investigator/ Co Investigators / Investigators**

(All Investigators are required to submit their CVs using the following format) Attach additional pages if necessary

**D1 – Curriculum Vitae of Principal Investigator**

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| --- | --- | --- |
| D.1.1 Surname |  |  |
| D.1.2.First Name |  |  |
| D.1.3 Birth date (dd/mm/yy) |  |  |
| D.1.4 Area of Specialization |  |  |
| D.1.5. Position / Title |  |  |
| D.1.6.Official Address |  |  |
| D.1.7. Tel: |  |  |
| D.1.8 Fax: |  |  |
| D.1.9.E-mail: |  |  |

**D2**–**Education:** Please furnish your education qualifications relevant to the proposed project only, in

chronological order.

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| Institute & location |  | Degree |  | Year |  | Field of study |
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**D3– Current employment**

**D4**–**Details of current & previous grants**:

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| **Project Title** | **Duration** | | **Agency Awarded** | **Funds Received** | **Outcome** |
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**D5– Publications:**

(Please provide a list of publications relating to the subject area of your proposal. Include peer reviewed research papers, books and patents pertinent to this application for the last 5 years only) Please also provide copies of the most significant 5 publications. (In case of books, please provide an abstract)

**D 1.1 – Curriculum Vitae of Co-Investigator - 1**

|  |  |  |
| --- | --- | --- |
| D.1.1 Surname |  |  |
| D.1.2.First Name |  |  |
| D.1.3 Birth date (dd/mm/yy) |  |  |
| D.1.4 Area of Specialization |  |  |
| D.1.5. Position title |  |  |
| D.1.6.Official Address |  |  |
| D.1.7. Tel: |  |  |
| D.1.8 Fax: |  |  |
| D.1.9.E-mail: |  |  |

**D 1.2** – **Education:** Please furnish your education qualifications relevant to the proposed project only, in

chronological order.

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| Institute & location |  | Degree |  | Year |  | Field of study |
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**D 1.3 – Current employment**

**D 1.4** – **Details of current & previous grants**:

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| **Project Title** | **Duration** | | **Agency Awarded** | **Funds Received** | **Outcome** |
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**D 1.5 – Publications:**

(Please provide a list of publications relating to the subject area of your proposal. Include peer reviewed research papers, books and patents pertinent to this application for the last 5 years only) Please also provide copies of the most significant 5 publications. (In case of books, please provide an abstract)

**D 2.1 – Curriculum Vitae of Co-Investigator - 2**

|  |  |  |
| --- | --- | --- |
| D.1.1 Surname |  |  |
| D.1.2.First Name |  |  |
| D.1.3 Birth date (dd/mm/yy) |  |  |
| D.1.4 Area of Specialization |  |  |
| D.1.5. Position title |  |  |
| D.1.6.Official Address |  |  |
| D.1.7. Tel: |  |  |
| D.1.8 Fax: |  |  |
| D.1.9.E-mail: |  |  |

**D2.2** – **Education:** Please furnish your education qualifications relevant to the proposed project only, in

chronological order.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Institute & location |  | Degree |  | Year |  | Field +of study |
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**D 2.3 – Current employment**

**D 2.4** – **Details of current & previous grants**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Title** | **Duration** | | **Agency Awarded** | **Funds Received** | **Outcome** |
|  |  |
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**D 2.5 – Publications:**

(Please provide a list of publications relating to the subject area of your proposal. Include peer reviewed research papers, books and patents pertinent to this application for the last 5 years only) Please also provide copies of the most significant 5 publications. (In case of books, please provide an abstract)

**D 3.1 – Curriculum Vitae of Co-Investigator - 3**

|  |  |  |
| --- | --- | --- |
| D.1.1 Surname |  |  |
| D.1.2.First Name |  |  |
| D.1.3 Birth date (dd/mm/yy) |  |  |
| D.1.4 Area of Specialization |  |  |
| D.1.5. Position title |  |  |
| D.1.6.Official Address |  |  |
| D.1.7. Tel: |  |  |
| D.1.8 Fax: |  |  |
| D.1.9.E-mail: |  |  |

**D 3.2** – **Education:** Please furnish your education qualifications relevant to the proposed project only, in

chronological order.

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| Institute & location |  | Degree |  | Year |  | Field of study |
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**D 3.3 – Current employment**

**D 3.4** – **Details of current & previous grants**:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Title** | **Duration** | | **Agency Awarded** | **Funds Received** | **Outcome** |
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**D 3.5 – Publications:**

(Please provide a list of publications relating to the subject area of your proposal. Include peer reviewed research papers, books and patents pertinent to this application for the last 5 years only) Please also provide copies of the most significant 5 publications. (In case of books, please provide an abstract)