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Part 1

General Information

1.0 The Open University of Sri Lanka

The Open University of Sri Lanka (OUSL), which was established in 1980, is a national university constituted under the University Act No. 16 of 1978 and the OUSL Ordinance No. 1 of 1990 and has the same legal and academic status as any other national university in Sri Lanka. It is the pioneer University in Sri Lanka that offered further education through distance mode.

The academic programmes of the Open University have been designed to enable persons aged 18 and over to pursue courses leading to Certificates, Diplomas, Degrees and Post Graduate qualifications in their own time and in their own homes.

The Open University comprises of a central Campus, which is located in Nawala, Nugegoda, nine Regional Centres (Colombo, Kandy, Matara, Baticaloa, Anuradhapura, Badulla, Kurunegala, Rathnapura and Jaffna), and several study centres located throughout the Island.

Currently, the Open University consists of six faculties namely Faculty of Humanities and Social Sciences, Faculty of Natural Sciences, Faculty of Engineering Technology, Faculty of Education, and Faculty of Health Sciences and Faculty of Management Studies. The Master of Teacher Education (International) Degree Programme, for which the details are given in Part II of this brochure, is one of the programmes offered by the Department of Secondary & Tertiary Education of the Faculty of Education.

1.1 Courses and Programmes

In the Open University vocabulary, a **course** is a **unit of study**, which is generally completed within an academic year. A course can either be compulsory or optional.

A **programme of study** consists of a combination of compulsory and optional courses. To meet the criteria for an award of a certificate, a diploma, or a degree it is necessary to complete a programme of study successfully.

The programmes of study offered by the Open University are as follows:

1. Foundation Programmes

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2. Certificate Programmes
3. Higher Certificate Programmes
4. Diploma Programmes
5. Bachelor's Degree Programmes
6. Post Graduate Diploma Programmes
7. Postgraduate Degree Programmes
8. Continuing Education Programmes
9. Stand Alone Courses

Foundation Programmes provide opportunities to enrol for Degree Programmes. These Programmes are offered in two levels namely Level 1 and Level 2. A student who completes any Foundation Programme in Arts, Commerce, Physical Sciences, Biological Sciences, or Technological Sciences attains qualifications similar to the level required to enter a conventional University.

Stand-alone Programmes are not linked to any key Programmes. These can be followed according to the individual needs of any person.

The academic value of a **Course** is expressed in terms of **Credit** rating. It does not mean a student's performance in an examination. (E.g. A Credit Pass at G. C. E. Ordinary Level or Advanced Level).

A credit is calculated on the basis of the number of hours a student has to spend in learning. One credit is considered equivalent to **50 Notional Learning Hours (NLH)** for a taught course. The maximum number of credits a student is permitted to register for an academic year is thirty-eight (38) including continuing education course. The minimum number of credits a student can register for an academic year is eight (8). Students who have enrolled for 30 credits may **Courses** designated as Continuing Education up to a limit of further eight (8) credits.

Each course is assigned a course code consisting of seven (7) alphanumeric characters as follows:

First two characters - Department of Study

Example:

ST – Secondary and Tertiary

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Third Character - Programme/ Category

Example:

Programme / Category	Code		Programme / Category	Code
Continuing Education	E		Training	W
Foundation Certificate	F		Engineering Project	X
Diploma / Higher Diploma	C		Mathematics	Y
Bachelors including Honours	D			Z
Postgraduate	U		Industrial	I
	P		General	J
			Computer	K
			Language	L
			Management	M

Fourth Character- Level of the course

Example:

Level	1	2	3	4	5	6	7	8	9	10	11	12
Code	1	2	3	4	5	6	7	8	9	A	B	C

Fifth Character - Credit rating of the Course

Example:

Credit	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	And so on until 30
Code	1	2	3	4	5	6	7	8	9	A	B	C	D	E	F	G	H,I,J,K,L

Sixth and Seventh Characters –Serial Number of the Course

Example:

Course Code	Description of the Course Code				
	Department of Study	Programme / Category	Level	Credit rating	Serial number
SNPAF 01	SN- Special Needs Education	P – Postgraduate	A – Level 10	F – 15 Credits	01
ECX360 1	EC- Electrical	X – Course category	3 – Level 3	6 – 6 Credits	01
ZLU538 4	ZL- Zoology	U – Undergraduate	5 – Level 5	3 – 3 Credits	84
LWU4C 11	LW- Law	U – Undergraduate	4 – Level 4	C- 12 Credits	11
NSU640 2	NS- Nursing	U – Undergraduate	6 – Level 6	4 – 4 Credits	02

1.2 Teaching Systems

Teaching system of the Open University is based on multimedia.

i. Printed Material

The central element in the teaching system is a series of printed course material that fulfils several purposes. They provide the student with the primary material for study and offers the equivalent of lectures that help the student to learn. It also provides a series of carefully designed self-assessment questions (SAQ) interspersed through the text. These will also help the student to develop analytical skills and independent thought.

ii. Audio-Visual Aids

These are particularly important for the self-learner. They are designed to supplement the printed material and enable contact between students and teachers.

iii. Face to Face Session (Day Schools)

Although the printed material and audio-visual aids are designed for students to learn independently, day schools are conducted from time to time -to discuss problems arising from the printed texts and assignments and to conduct practical work related to the courses of study.

- These day schools are conducted by permanent staff of the OUSL as well as visiting staff from other Universities, Institutions etc.

iv. Library Facilities

In all regional and study centres there are library facilities. The library at Nawala is open for students from Monday to Sunday from 8.30 a.m. to 6.30 p.m. The library will be closed on the full moon Poya days and university special holidays. Students at level 3 and above could avail themselves of limited lending facilities on payment of a refundable deposit of Rs.1000/- for Postgraduate degree.

1.3 Evaluation System

Student attainment is assessed by Assignments (Continuous Assessments) and Final Examination. Students are expected to complete the required number of assignments for each course. Evaluated assignments are returned to the students with comments and grades given by the marking examiners.

These assignments, which are considered to be a very important part of the assessment system of the OUSL, will differ from course to course. For example, presentations, learning portfolio, written assignments, Closed Book Test (CBT), Open Book Test (OBT), Revision Tests etc.

The detail of assignments in each course will be informed to the students at the beginning of each course.

After successful completion of Assessments, students could be sit for the final examination.

The students who are not getting eligibility to sit the final examination will have to re-register for the particular course. Student those who fail the final examination should re-sit for the final examination. But they need not complete the assignments again.

1.4 Regional Services

Open University has established Regional / Study Centres Island wide to facilitate student learning and discussion with other students. A list of eight Regional and nineteen Study centres established by the OUSL up to now are given below.

Regional Centres

Colombo	WP10
Kandy	CP20
Matara	SP30
Anuradhapura	NC50
Batticaloa	EP60
Jaffna	NP40
Kurunegala	NP70
Badulla	UP80
Rathnapura	SG90

Study Centres

Ambalantota	SP33
Ambalangoda	SP31
Bandarawela	UP81
Galle	SP32
Kegalle	SG91
Polonnaruwa	NC51
Ratnapura	SG90
Ampara	EP61
Hatton	CP21
Gampaha	WP11
Kalutara	WP12
Puttalam	NW71
Kuliyapitiya	NW72
Monaragala	UP82
Trincomalee	EP62
Vauniya	NP41

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Kilinochchi	NP42
Mullaaitivu	NP43
Mannar	NP44

The printed lesson materials are distributed at the Colombo Regional Centre.

1.5 Other Services

i. Canteen Facilities

Food items could be bought for a concessionary price from the University Canteen, on weekdays as well as weekends.

1.6 Course Fees

Course fees has to be paid on time at the registration and whenever required.

The University has the authority to revise the Course fees at any time without prior notice.

Course fees will differ from programme to programme and the course fees related to MTE programme are given under 2.8

Part II

1.0 Faculty of Education

The Faculty of Education consists of four academic departments.

They are the Departments of

1. Secondary and Tertiary Education
2. Early Childhood & Primary Education
3. Special Needs Education
4. Educational Leadership and Management

The Department of Secondary and Tertiary Education conducts seven programmes of study.

They are:

1. Bachelor of Education (Natural Science) Degree Programme
2. Bachelor of Education (Drama & Theatre) Degree Programme
3. Post Graduate Diploma in Education Programme
4. Master of Education Degree Programme
5. Master of Teacher Education Degree Programme
6. Master of Philosophy in Education
7. Doctor of Philosophy in Education
8. Short Course in Research Methodology
9. Short Course in Multi-grade Teaching

PROGRAMME OF STUDY

2.0 Degree of Master of Teacher Education Programme (MTE)

Welcome to the Master of Teacher Education programme.

We are delighted that you are considering joining this exciting programme of the Open University of Sri Lanka (OUSL).

The Master of Teacher Education (MTE) Programme has been developed by Department of Secondary & Tertiary Education of the Faculty of Education of the Open University of Sri Lanka, in partnership with the Commonwealth of Learning (COL), Canada.

2.1 Aim and Objectives

The goal of the Master of Teacher Education programme is to develop among teacher educators' competencies and practices in relation to the following areas:

1. teaching and learning strategies, including assessment of learning outcomes.
2. design, development, and use of educational technologies in teaching and learning.
3. design, development, and evaluation of curricular and curriculum related activities.
4. management and leadership in teaching, learning and related educational activities.
5. research and evaluation of teaching, learning and related educational activities, and
6. teaching as a profession and the professional roles and responsibilities of teachers.

2.2 The Target Group

The target group for which the programme is particularly intended consists mainly of teacher educators, serving in institutions under the Ministry of Education and Faculties/ Departments of Education in Universities.

2.3 Admission Requirements and Procedures

The minimum requirement for admission to the Master of Education Degree Programme will be as follows.

A person seeking admission to the programme leading to the award of the Degree of Master of Teacher Education shall be required to have:

- obtained a bachelor's degree in Education from a recognized University, or
- obtained a bachelor's degree and the Postgraduate Diploma in Education from a recognized University, or
- secured any equivalent or higher qualification acceptable to the Senate,

and

- Should be serving at present as a
 - i. Academic staff member of a recognized University,
Or
 - ii. Lecturer of a National College of Education,
Or
 - iii. Lecturer of a Teacher Training College,
Or

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- iv. Officer engaged in Teacher Education in the National Institute of Education,
Or
- v. Principal of a Government/Government Approved school (Private/International)
- vi. In-Service Advisor of a Teaching Centre/Ministry of Education/ A Provincial
Ministry of Education

- The programme is conducted in English, Sinhala, and Tamil media.
- All applicants should have a good command in English, irrespective of the Medium.
- Selection of candidates for the programme will be done either by a written test or an interview.

2.4 Registration and period of study

2.4.1 In order to be registered for the degree of Master of Teacher Education a student should satisfy the council with the admission requirements stated above (under section 2.3).

2.4.2 A student may acquire the credits required 38 Credits from Regular Courses within a maximum of three (03) academic years from his/her initial registration to the Degree of Master of Teacher Education Programme, provided that he/she maintains his /her registration as a student or has his/her registration reactivated **in accordance with section 4.9 of the General By Law**

2.4.3 Registration fees and course fees as stipulated under section 2.8 should be paid by the candidate. Normally a candidate is allowed to pay this amount in two instalments at the registration of the programme.

2.4.4 When applications are called for registration for the programme the prospective candidates may apply for the programme adhering to the instructions given therein.

2.5 Programme Structure and Content

Taking into account the needs of practicing teacher educators in the field, the MTE programme is very practice oriented in its pedagogical design.

A critical and unique feature of this degree programme is its use of authentic learning scenarios to situate the study activities in each course. These learning scenarios have been developed to reflect the kinds of situations that the students are very likely to confront as teacher educators.

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The MTE programme comprises six Regular Courses that are focused on the various roles of teacher educators rather than specific subject matter content areas. In adopting this approach, the courses in the new programme seek to make the learning of facts, principles and procedures a lot more meaningful. The new programme also incorporates the completion of a Learning Portfolio project, as opposed to a conventional thesis. Minimum duration of the programme is one academic year consisting of three semesters.

Programme Structure

This is a Thirty-Eight (38) credit programme consisting six Regular Courses (each worth 5 credit), and Portfolio Project (worth 08 credits).

Curriculum of the Master of Arts in Teacher Education (International)

Semester	Course Title	course code	Credits
Semester 1	Teacher Educator as a Teaching Learning Specialist	STP9540	5
	Teacher Educator as a Curriculum Developer	STP9541	5
	Teacher Educator as an Educational Technologist	STP9542	5
Semester 2	Teacher Educator as a Professional	STP9543	5
	Teacher Educator as an Educational Manager and Leader	STP9544	5
	Teacher Educator as a Researcher	STP9545	5
All Semesters	Learning Portfolio	STP9F46	8
	Total Credits		38

Learning Environment

Printed materials including a Study Guide with detailed study schedules, and a Resource Pack consisting of essential readings, additional readings, and multimedia resources, comprise the major forms of student support.

Contact sessions including day school and workshops will provide opportunities for closer interaction. In addition, local study centre support with library, audio-visual materials, computer, and internet facilities are provided.

2.6 Scheme of Assessment– Regular Courses

In this programme, conventional methods of assessments of learning outcomes have been replaced by tasks and assessment procedures that can be focused on the processors of learning, perception and problem-solving.

There will be no final written examination in any of the Courses. The final assessment of a student in any Regular Course shall be through Continuous Assessments, in the form of a given number of Mini Projects per course, all of which are compulsory. The total marks obtainable for the Mini Projects in a course is 100. The Overall Assessment Mark (OAM) for a Regular Course will be the total of the Continuous Assessment Marks (CAM) obtained from all the Mini Projects.

A student shall have to score a minimum of 50% of marks allocated for each Mini Project in a Regular Course in order to gain a pass in that Mini Project. In the compilation of the Overall Continuous Assessment Mark (OCAM) for a Regular Course, only one “C-” (45-49) grade for a Mini Project shall be permitted. A student who fails to obtain 50% in a particular Regular Course shall be deemed to have failed in that course. Such a student may repeat that course by re-registering subject. A student who completes the requirements of the final assessment of any Regular Course of the Master of Teacher Education Programme offered by the Faculty of Education should be awarded a Grade and a Grade Point Value based on the overall assessment mark (Z%) as follows:

Range of Marks Z%	Grade	Grade Point Value
85-100	A+	4.0
80-84		4.0
75-79	A-	3.7
70-74	B+	3.3
65-69	B	3.0
60-64	B-	2.7
55-59	C+	2.3
50-54	C	2.0
45-49	C-	1.7
40-44	D+	1.3
20-39	D	1.0
00-19	E	0.0

A+, A, A-,B+, B, B-, C+, C constitute pass grades.

A student who is awarded a C-, D+, D or E grade cannot count that Regular Course towards his/her credit requirements unless he/she resubmits the Mini Projects on a subsequent occasion and obtains a C grade. A student who repeats a Regular Course shall be deemed to have obtained a mark which is not higher than 50% and a grade not higher than C.

2.7.1 Medium of Instruction

This programme of study is available in English, Sinhala and Tamil media.

Some of the printed course material would be made available in English, and some in Sinhala or Tamil. Students are required to submit written work needed for learning assessment in student's own language or else as typed documents.

2.7.2 Award of the Master of Teacher Education Degree

A student who obtains a minimum C pass in all courses will be deemed to have passed and will be awarded the Master of Teacher Education Degree

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2.8 Fees

Registration fee	Rs.	1000.00
University Facility fee	Rs.	1500.00
Library facility fee	Rs.	200.00
Tuition fee- Per Credit)	Rs.	2850.00
Total tuition fees (2850/- X 38Credits)	Rs.	108,300.00
Total fee		Rs. 108,300.00 + 2700.00 =Rs.111,000.00

Course fee is subject to revision as and when necessary.

Postponement of the programme/courses

You are not allowed to postpone the whole programme of study. **The period during which you are allowed to postpone the courses for which you are registered ends in three (3) months from the date of registration.** This date would not be extended for whatever reason. However, you are required to keep registration for courses to the value of 9 credits.

Withdrawal from the programme

You are allowed to withdraw from the programme, you are registered for, **within one month of the date of registration**, subject to a 10% fee. This date would not be extended for whatever reason. Registration and re-registration will not be conducted after the dates informed by the university.

The commencement of the programme of study

The MTE Degree Programme is scheduled to be commenced in **January 2021**.

Addresses of the Regional Centres:

<i>The Open University Regional Centres (OURC)</i>		
Location	Code	Address
Colombo	WP10	Asst. Director, Open University Regional Centre, Nawala, Nugegoda
Kandy	CP20	Asst. Director, Open University Regional Centre, Polgolla, Kandy
Matara	SP30	Asst. Director, Open University, Regional Centre, Nupe, Matara
Jaffna	NP40	Asst. Director, Open University, Regional Centre, Browns Rd, Kokuvil, Jaffna.
Anuradhapura	NC50	Asst. Director, Open University Regional Centre, Jayanthi Mawatha, Anuradhapura
Batticaloa	EP60	Asst. Director, Open University Regional Centre, No.23, New Rd, Batticaloa.
Kurunegala	NW70	Asst. Director, Open University Regional Centre, Negombo Rd Nissanaka Mawatha Junction, Malkaduwawa, Kurunegala.
Badulla	UP80	Asst. Director, Open University Regional Centre, No.18/1, Bandaranayake Mawatha, Badulla.
Rathnapura	SG90	Asst. Director, Open University Regional Centre, Hidellana, Rathnapura.

2.9 Instruction to fill the Online Application Form Master of Teacher Education Degree Programme 2020/2021

Important

Please read the following instructions carefully before completing the application form.

(1) Login to the Open University web page by typing <https://payment.ou.ac.lk/>
Then you will see the following page:

The screenshot shows the 'The Open University of Sri Lanka Online Application Process' page. It features the university's logo at the top. Below the title, there are two sections: '1. New Applicants' and '2. Returning Applicants'. The 'New Applicants' section instructs users to create a new account by clicking 'Create New Account' and then log in with their username and password. The 'Returning Applicants' section instructs users to log in with their existing account details. At the bottom, there is a login form with fields for 'Username' and 'Password', a 'Login' button, and a 'Create New Account' link. A note at the bottom states: 'If you face troubles in login in, Please email to onlineousl@ou.ac.lk with your NIC'.

If you are a new applicant click the hyper link “Create New Account”

If you are an existing OUSL student type username and password and press the login button

(2) Then you will see the following page

The screenshot shows the 'New User Creation' form. It includes a 'Mandatory Fields' section with a note: 'Mandatory Fields: *All user attributes, NIC, NIC, NIC'. Below this, there are fields for 'Username', 'Password', and 'Confirm Password'. A note states: 'Important: Please write down your "username" and "password" and keep securely for future use. Don't add "username" or "password" prefix here with user.' The 'Personal Details' section includes fields for 'Title', 'First Name', 'Last Name', 'Name Created by/when', 'Address line 1', 'Address line 2', 'Address line 3', 'District', 'NIC/Passport', 'Date of Birth', 'Gender', 'Email', 'Telephone Number', 'Telephone Fixed', and 'Country'. At the bottom, there is a checkbox for 'I have double checked the above mentioned details and they are correct according to my knowledge/per report receipt, in terms of accuracy of my input.' and two buttons: 'Back' and 'Next'.

(Create a username and a password and give personal details)

(3) Once you enter all details and click the button “Create Account” you will see the following page:

On-line Application

Please Fill the Application Details

Please read the brochures carefully before applying (Download brochures)

Programme Data

Programme*

Federated Centre*

Module*

Personal Data

Sex

DOB

Last Name

Name (ascribed by OUSA)

Address line 1

Address line 2

Address line 3

District

NIC Number

Date of Birth

E-mail

Telephone - Mobile

Telephone - Fixed

Country code

Cell Number

(Other subjects separated by comma (,) Eg: English, Maths, etc...)

USA GC

(Other subjects separated by comma (,) eg: Biology B, Chemistry A, etc...)

ICT ICT

(Other Work Experience separated comma (,))

Work Experience

(Other Qualifications separated by comma (,) eg: Certificate of the Degree, University certificate, etc...)

Other Qualifications

Before you click the "Apply and Post" button, please double check your application, purchase the Federated Centre and the Module of Study. Once you apply, you cannot change application details.

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(4) Click “Add New Application”
Then you will see the following page

OUSA ONLINE APPLICATION

https://payment.ou.ac.lk/proglist.php

Welcome to The Open University of Sri Lanka On-line Application System

[Edit Account details.](#) [Programme Details.](#)

[Add New Application.](#) [My Applications.](#) [Log Out.](#)

Logged as sankhar Wednesday, 12th July 2017

My Application Details

No previous application(s) found, Please click [Add New Application](#) for new application

No	App No	Programme	Application Fee	Date Applied	View	Payment	Selection Test Admission	Docs & Past papers
No previous application(s) found, Please click Add New Application for new application								

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