## THE OPEN UNIVERSITY OF SRI LANKA GENERAL ADMINISTRATION DIVISION

# POST OF PROJECT ASSISTANT (ON CONTARCT)

Applications will be entertained from suitably qualified persons for the above post. (*Project Assistant (on contract) (02)* vacancies are available)

### **Qualifications:**

- A Bachelor's Degree from a recognized University
- Good knowledge of English and computer literacy included MS Office Packages
- Prior working experience, Knowledge of office work would be an added qualification.

#### **Duration of the appointment**

Appointment will be made initially for Six months and extendable up to two years based on Performance.

#### **Remuneration:**

Fixed monthly allowance of Rs.30,000 (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to **apply with a CV through email: arga@ou.ac.lk** *on or before 26<sup>th</sup> of June 2023*.

Decision of the Open University of Sri Lanka shall be the final and conclusive.

Qualified Candidates will be called for an Interview.

Inquiries: 0112881209 / 0112881338

Assistant Registrar, General Administration Division The Open University of Sri Lanka. 12.06.2023